

Streamlined Annual PHA Plan <i>(HCV Only PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 03/31/2024
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA Information.
A.1	<p> PHA Name: <u>City of Pasadena Housing Department</u> PHA Code: <u>CA079</u> PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2023</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Housing Choice Vouchers (HCVs) <u>1501</u> PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission </p> <p> Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. </p> <p> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below) </p>

	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program
	Lead HA:				
B.	Plan Elements.				

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B.1**Revision of Existing PHA Plan Elements.**

a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?

Y N

- Statement of Housing Needs and Strategy for Addressing Housing Needs.
 Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.
 Financial Resources.
 Rent Determination.
 Operation and Management.
 Informal Review and Hearing Procedures.
 Homeownership Programs.
 Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.
 Substantial Deviation.
 Significant Amendment/Modification.

(b) If the PHA answered yes for any element, describe the revisions for each element(s):

Financial Resources:

The City of Pasadena Housing Department (CoPHD) has been awarded the following administrative funding:

Funding	Purpose
\$10,000	Administrative funding to support the implementation of small-area FMRs

Operations and Management and Significant Amendment/Modification:

The Administrative Plan was updated to incorporate changes required by the Final Rule implementing Sections 102 & 104 of the Housing Opportunities Through Modernization Act (HOTMA) OF 2016. On February 14, 2023, HUD published a final rule implementing Sections 102 and 104 of the HOTMA Act of 2016. Section 102 makes changes to federal regulations addressing income & reexaminations. Section 104 addresses maximum asset limits and asset exceptions. Many of the provisions of HOTMA are intended to streamline administrative processes and reduce burdens on PHAs, thereby also reducing burdens on participants.

B.2 New Activities. – Not Applicable

B.3 Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.

Goal:

- **Improve the availability of decent, safe, and affordable housing.**

Objectives & Progress:

- Increase the number of Project Based Voucher units available through the RFP process.
Progress: In PY 2021-22, the City of Pasadena Housing Department (CoPHD) allocated 65 PBV to Salvation Army HOPE Center and 69 PBV to Heritage Square South. Both projects will provide permanent supportive housing (PSH). Hope Center has opened, and 65 formerly homeless persons have been housed. Heritage Square South is under construction with a projected opening date of March 2024.
- Strengthen outreach to the landlord community to increase awareness of and participation in rental assistance programs.

Progress-

Landlord Outreach: The CoPHD has attended one property owner trade fair to outreach to prospective landlords.

Landlord Incentives: The CoPHD operates a Homeless Incentive Program and an Emergency Housing Voucher Incentive Program to provide security deposits and landlords incentives for eligible voucher holders who are experiencing homelessness.

Since program implementation, 67 EHV landlord incentives and security deposits have been paid, assisting 59 households experiencing homelessness to be housed.

Twelve HIP security deposits, and 3 HIP landlord incentives have been paid this fiscal year assisting an additional 10 households experiencing homelessness to be housed.

- Increase housing choice through monitoring of the payment standards in relation to average rents for modest dwelling units within the city.
Progress: Effective October 1, 2023, the payment standards for HCV were increased to 110% of current FMR, while the payment standards for VASH and Emergency Housing Vouchers were increase to 120%.
- Increase the availability of rental vouchers by applying for special needs or other vouchers when available.

Progress: The CoPHD is working with the Department of Children and Family Services (DCFS) to apply for rental vouchers for former foster youth. These vouchers are awarded on an as needed basis, meaning that HUD would award a voucher for each former foster youth referred by the DCFS.

Goal:

- **Promote fair housing and equal opportunity.**

Objectives:

- Continue to provide training to employees, owners, and residents through workshops and mailers.
Progress: the CoPHD staff attended HUD-provided Fair Housing training. Annual trainings for program participants and property owners are scheduled for April 2024.

- Implement objectives identified upon completion of Analysis of Impediments to Fair Housing Choice.

Progress: The CoPHD has worked with the Housing Rights Center to provide outreach and increase awareness of fair housing workshops and assistance including those geared to landlords and those geared to tenants in response to Impediment #8: Fair housing Outreach.

Goal:

- **Ensure effective operations and program management.**

Objectives:

- Maintain Section 8 Management Assessment Program (SEMAP) High Performer status.

Progress: The CoPHD was awarded High Performer status in 2023.

	<ul style="list-style-type: none"> Utilize technology to improve program access. Progress: The CoPHD is working with the Department of Information Technology to develop an electronic filing system. This will decrease the need for paper documents and reduce time spent maintaining paper files.
B.4	Capital Improvements. – Not Applicable
B.5	<p>Most Recent Fiscal Year Audit.</p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
C. Other Document and/or Certification Requirements.	
C.1	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p> <p>The CoPHD met with the RAB on February 6, 2024 and were supportive of the changes to the Administrative Plan and the PHA Plan. Rental Assistance program participants have been invited to a meeting to be held on March 19, 2024 to provide additional input.</p>
C.2	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

C.3	<p>Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.</p> <p>Form HUD-50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>		
C.4	<p>Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.</p> <p>(a) Did the public challenge any elements of the Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>If yes, include Challenged Elements.</p>		
D	<p>Affirmatively Furthering Fair Housing (AFFH).</p>		
D 1	<p>Affirmatively Furthering Fair Housing (AFFH).</p> <p>1 Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.</p> <p>Public Housing Agencies, including the CoPHD, are not currently required to complete this section, as HUD has not yet made available the framework for submitting an Assessment of Fair Housing.</p> <table border="1" data-bbox="180 1262 1451 1705"> <tr> <td data-bbox="180 1262 1451 1297"> <p>Fair Housing Goal:</p> </td> </tr> <tr> <td data-bbox="180 1297 1451 1705"> <p><u><i>Describe fair housing strategies and actions to achieve the goal</i></u></p> <p>N/A</p> </td> </tr> </table>	<p>Fair Housing Goal:</p>	<p><u><i>Describe fair housing strategies and actions to achieve the goal</i></u></p> <p>N/A</p>
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