

OFFICE OF THE CITY ATTORNEY/CITY PROSECUTOR

This is to inform the public that on March 16, 2020, the Pasadena City Manager, by way of a local emergency declaration, imposed a moratorium on evictions for non-payment of rent by tenants experiencing financial impacts from the COVID-19 pandemic. The Pasadena City Council has since ratified the City Manager's action, and has adopted the moratorium through an ordinance.

The ordinance applies to all residential and commercial tenants, as well as renters of self-storage units, and prohibits landlords from making efforts to evict tenants that qualify for protection under the ordinance. Please be advised that if a tenant in the City of Pasadena notifies their landlord of an inability to pay rent due to financial impacts of COVID-19, the landlord cannot serve an eviction notice, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise endeavor to evict the tenant for nonpayment of rent.

To assist landlords in complying with the ordinance, a copy of the ordinance and a series of Frequently Asked Questions can be found on the City's website [www.cityofPasadena.net](http://www.cityofPasadena.net).

Thank you for your cooperation and compliance with the City of Pasadena's ordinances.

Sincerely,

Michele Beal Bagneris  
Pasadena City Attorney/City Prosecutor

Introduced by: Councilmember Madison

**ORDINANCE NO. 7363**

**AN UNCODIFIED ORDINANCE OF THE CITY OF PASADENA SUPERSEDING  
ORDINANCE NO. 7359, A MORATORIUM ON EVICTIONS FOR NON-PAYMENT OF  
RENT BY TENANTS IMPACTED BY COVID-19**

**WHEREAS**, pursuant to the City's police power, as granted broadly under Article XI, Section 7 of the California Constitution, the City Council has the authority to enact and enforce ordinances and regulations for the public peace, morals and welfare of the City and its residents;

**WHEREAS**, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named "SARS-CoV-2," and the disease it causes has been named "coronavirus disease 2019," abbreviated COVID-19, ("COVID-19");

**WHEREAS**, on March 4, 2020, the Health Officer declared the existence of a local health emergency in Pasadena, and on March 9, 2020, the City Council adopted a resolution ratifying the Health Officer's declaration;

**WHEREAS**, on March 4, 2020, the Los Angeles County Board of Supervisors and Department of Public Health declared a local emergency and local public health emergency to aid the regional healthcare and governmental community in responding to COVID-19;

**WHEREAS**, on March 4, 2020, the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19;

**WHEREAS**, on March 13, 2020, the President of the United States of America declared a national emergency and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19;

**WHEREAS**, on March 17, 2020, the City Council ratified the Director of Disaster Emergency Services' declaration of the existence of a local emergency, allowing the City of Pasadena to address the COVID-19 pandemic;

**WHEREAS**, on March 17, 2020, the City Council ratified an eviction moratorium to protect tenants experiencing financial impacts related to COVID-19; such moratorium currently resides as uncodified ordinance no. 7359;

**WHEREAS**, on March 19, 2020, the Governor of California issued Executive Order N-33-20 directing all residents of the State of California to heed directives issued by the State Health Officer on the same date instructing all Californians to stay home except as needed to maintain continuity of operations of the federal critical infrastructure sectors;

**WHEREAS**, on March 19, 2020, the Pasadena Health Officer issued a Safer at Home Order for Control of COVID-19, and on March 22, 2020, the Health Officer issued a Revised Order, which incorporates the Order of the State Public Health Officer set forth in the Governor's March 19 Executive Order N-33-20;

**WHEREAS**, on March 27, 2020, the President of the United States signed the Coronavirus Aid, Relief and Economic Security Act, which prohibits (in Section 4024) that landlords with a mortgage guaranteed, supplemented, protected or assisted in any way by specific federal programs from initiating legal action to recover possession of a

rental unit or charge late fees, penalties or other charges to the tenants related to the nonpayment of rent;

**WHEREAS**, on March 27, 2020, the Governor of California issued Executive Order N-37-20, extending the time for a tenant to respond to a summons and prohibiting the enforcement of a writ for tenants unable to pay due to reasons related to COVID-19; and

**WHEREAS**, on April 6, 2020, the Judicial Council adopted an emergency court rule that effectively delays all evictions, other than those necessary to protect public health and safety, for the duration of the COVID-19 emergency; the rule is applicable to all courts and to all eviction cases, whether they are based on a tenant's missed rent payment or another reason; among other things, the rule temporarily prohibits a court from issuing a summons after a landlord files an eviction case, unless necessary to protect public health and safety; as a result, even if a landlord files an eviction case, he or she will not have a summons to serve on the tenant until 90 days after the emergency passes; and

**WHEREAS**, the Centers for Disease Control and Prevention, the California Department of Health, and the Pasadena Public Health Department have all issued recommendations including but not limited to social distancing, staying home if sick, canceling or postponing large group events, working from home, and other precautions to protect public health and prevent transmission of this communicable virus;

**WHEREAS**, as a result of the public health emergency and the precautions recommended by health authorities, many tenants in Pasadena have experienced or expect soon to experience sudden and unexpected income loss;

**WHEREAS**, the Governor of the State of California has stated that individuals exposed to COVID-19 may be temporarily unable to report to work due to illness caused by COVID-19 or quarantines related to COVID-19 and individuals directly affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources, including shelters and food banks;

**WHEREAS**, further economic impacts are anticipated, leaving tenants vulnerable to eviction;

**WHEREAS**, during this local emergency, and in the interest of protecting the public health and preventing transmission of COVID-19, it is essential to (a) avoid unnecessary housing displacement, to protect the City's affordable housing stock, and to prevent housed individuals from falling into homelessness; and (b) avoid unnecessary displacement of commercial businesses;

**WHEREAS**, loss of income as a result of COVID-19 may inhibit Pasadena residents and businesses from fulfilling their financial obligations;

**WHEREAS**, this local emergency includes an economic crisis that could only worsen the existing housing crisis in the City and in Los Angeles County;

**WHEREAS**, this ordinance is necessary to protect public health and safety, as affected by the emergency caused by the spread of COVID-19;

**WHEREAS**, staff discussions, testimony, and documentary evidence presented in a public forum support the basis of the findings and actions set forth in this ordinance.

**NOW THEREFORE**, the People of the City of Pasadena ordain as follows:

**SECTION 1.** This ordinance, due to its length and corresponding cost of publication will be published by title and summary as permitted by Section 508 of the Pasadena City Charter. The approved summary of this ordinance is as follows:

**“SUMMARY**

Ordinance No. 7363, an uncodified ordinance, amends Ordinance No. 7359, the moratorium on eviction for non-payment of rent by residential and commercial tenants impacted by the COVID-19 pandemic.

Ordinance No. 7363 shall take effect upon publication.”

**SECTION 2.** The above recitals are true and correct and are a substantive part of this Ordinance.

**SECTION 3.** Ordinance no. 7359, An Uncodified Ordinance Enacting a Moratorium on Evictions for Non-Payment of Rent by Tenants Impacted by the COVID-19 Pandemic, is superseded by this ordinance.

**SECTION 4. Definitions**

For the purpose of this ordinance, certain words and phrases are defined in this section, unless it is apparent from the context that a different meaning is intended:

A. “Financial impacts related to COVID-19” include, but are not limited to, (1) for residential tenants, lost household income as a result of any of the following: (a) being sick with COVID-19, or caring for a household or family member who is sick with COVID-19; (b) lay-off, loss of hours, or other income reduction resulting from business closure or other economic or employer impacts of COVID-19; (c) compliance with a recommendation from a government health authority to stay home, self-quarantine, or

avoid congregating with others during the state of emergency; (d) extraordinary out-of-pocket medical expenses; or (e) child care needs arising from school closures related to COVID-19; and (2) for commercial tenants, lost business income from full or partial closure of the business (voluntarily or by mandate) to prevent or reduce the spread of COVID-19.

B. "In writing" includes email or text communications to a landlord or the landlord's representative with whom the tenant has previously corresponded by email or text.

C. "Landlord" means the owner or lessor of the rental unit or property and in addition means a person authorized to exercise any aspect of the management of the premises, acting on behalf of such persons, and/or engaged in the business of leasing or renting an apartment building, commercial building or any part thereof, multiple dwellings, rooming house, dwelling or dwellings to another.

D. "Local emergency" means the local emergency to respond to the COVID-19 pandemic, declared by the Director of Disaster Emergency Services on March 16, 2020 and ratified by the City Council on March 17, 2020.

E. "No-fault eviction" refers to any eviction for which the notice to terminate tenancy is not based on alleged fault by the residential tenant, including, but not limited to, eviction notices served pursuant to Code of Civil Procedure Sections 1161(1), 1161(5), or 1161c.

F. "Pass-through charges" means costs, other than rent, appearing as a separate line item on a rent statement, which a landlord passes through to a tenant for (1) the replacement or substantial modification of any structural, electrical, plumbing, or

mechanical system, (2) abatement of hazardous materials, such as lead-based paint or asbestos, (3) capital Improvements, including, but not limited to, the complete exterior painting of the building, landscaping, flooring, fixtures, doors, windows, fences, security items, meter conversions, major appliances, or window screens and coverings, (4) increases in maintenance and operating expenses, and (5) increases in property taxes.

G. "Person" shall mean any individual, partnership, firm, association, corporation, or other legal entity.

H. "Rent" means a fixed periodic compensation paid by a tenant at fixed intervals to a landlord for the possession and use of property, including, but not limited to, any amount paid to the landlord for parking, storage, utilities, water, garbage, or any other fee or charge associated with the tenancy. "Rent" includes costs associated with a ratio utility billing system which allocates the property's actual utility bill to the tenant based on an occupant factor, square footage factor or any other similar factors.

I. "Tenant" means a person, partnership, corporation, family trust or other business entity entitled by a written or oral agreement to occupy a rental unit to the exclusion of others, and actually occupy said rental unit for residential or commercial purposes (including, but not limited to, a self-storage facility, as defined by Pasadena Municipal Code Section 17.80.020).

#### **SECTION 5. Eviction Moratorium**

A. During the period of local emergency declared in response to the COVID-19 pandemic:

1. For residential properties, no landlord shall endeavor to evict a tenant in either of the following situations: (1) for non-payment of



rent if the tenant is unable to pay rent due to financial impacts related to COVID-19 or (2) for a no-fault eviction unless necessary for the health and safety of tenants, neighbors, or the landlord. A landlord who knows that a tenant cannot pay some or all of the rent temporarily for the reasons set forth above shall not serve a notice pursuant to California Code of Civil Procedure Section 1161(2), file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise seek to evict for non-payment of rent.

2. For commercial properties, no landlord shall endeavor to evict a commercial tenant for non-payment of rent if a commercial tenant is unable to pay rent due to financial impacts related to COVID-19.

B. A landlord knows of a tenant's inability to pay rent if the tenant, within 30 days after the date that rent is due, notifies the landlord in writing of lost income and inability to pay full rent due to financial impacts related to COVID-19, and provides documentation to support the claim. Any medical or financial information provided to the landlord shall be held in confidence, and only used for evaluating the tenant's claim.

C. A landlord shall give written notice of the protections afforded by this ordinance to each tenant no later than 30 days after its effective date. In lieu of providing written notice to each tenant's rental unit, a landlord may conspicuously post and prominently display such notice in the common areas of the property during the pendency of this local emergency.

D. Nothing in this ordinance shall relieve the tenant of liability for the unpaid rent, which the landlord may seek after expiration of the local emergency and the tenant must pay within six (6) months of the expiration of the local emergency.

E. Landlords and tenants are encouraged to agree on payment plans that would allow for partial rent payments, if tenants are financially able to make such partial payments.

F. As applied to notices of termination issued prior to the effective date of this ordinance, this ordinance shall apply to tenancies where, as of the effective date of this ordinance, said tenant remains in possession and/or any eviction lawsuit has not reached a final judgment or issuance of a final order, after all appeals have been exhausted.

#### **SECTION 6. Additional Prohibitions**

Where a landlord knows of a tenant's inability to pay rent for the reasons stated in this ordinance, a landlord shall not:

- A. Charge or collect rent that is delayed;
- B. Charge or collect interest and/or late fees for delayed rent;
- C. Charge or collect any new pass-through charges; and/or
- D. Harass or intimidate tenants for lawful actions expressly permitted under this ordinance, including, but not limited to, (1) interrupting, terminating, or failing to provide services required by rental agreement or lease or by federal, State, County, or local housing, health, or safety laws; (2) failing to perform repairs and maintenance required by rental agreement or lease or by federal, State or local housing, health, or safety laws; (3) abusing a tenant with words which are offensive and inherently likely

to provoke an immediate violent reaction (including words used during in-person conversations, through social media postings or messages, or other communications); (4) influencing or attempting to influence a tenant to vacate his/her/their premises through fraud, intimidation or coercion, which shall include threatening to report a Tenant to the United States Department of Homeland Security; (5) threatening a tenant, by word or gesture, with physical harm; or (6) denying a tenant access to the premises, or moving or converting the tenant's possessions.

#### **SECTION 7. Relation to Tenant Protection Ordinance**

This ordinance shall not be read in any way to (a) adversely affect and/or abrogate the rights of tenants under Chapter 9.75 of the Pasadena Municipal Code (Tenant Protection); and/or (b) prohibit any terminations of tenancy for just cause, or other terminations of tenancy where this ordinance does not apply.

#### **SECTION 8. Remedies**

A tenant's compliance with this ordinance may be used as an affirmative defense in an unlawful detainer action.

#### **SECTION 9. Automatic Sunset of this Ordinance**

Given the temporary, emergency nature of this ordinance and the provisions contained herein, this ordinance shall automatically sunset and expire upon the City Council's termination of the local emergency. The six-month grace period for tenants to repay unpaid rent shall survive the termination of this ordinance.

**SECTION 10.** The City Council hereby declares that, should any section, subsection paragraph, sentence, phrase, term or word of this ordinance, hereby adopted, be declared for any reason to be unconstitutional or invalid, it is the intent of

the City Council that it would have adopted all other portions of this ordinance  
irrespective of any such portion declared invalid.

**SECTION 11.** The City Clerk shall certify the adoption of this ordinance and shall  
cause this ordinance to be published by title and summary.

**SECTION 12.** This ordinance shall take effect upon publication.

Signed and approved this 18<sup>th</sup> day of May, 2020.

/s/ Terry Tornek

Terry Tornek  
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting held this 18<sup>th</sup> day of May, 2020, by the following vote:

AYES: Councilmembers Kennedy, Madison, Masuda, Wilson,  
Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: Councilmembers Gordo, McAustin


ABSTAIN: None

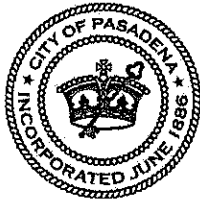
Date:

Published: May 21, 2020

  
Mark Jomsky, CMC  
City Clerk

APPROVED AS TO FORM:

  
Javan N. Rad  
Chief Assistant City Attorney



## **CITY OF PASADENA**

### **MORATORIUM ON EVICTION FOR NON-PAYMENT OF RENT BY TENANTS IMPACTED BY THE COVID-19 PANDEMIC**

#### **FREQUENTLY ASKED QUESTIONS (“FAQ”) (updated as of May 26, 2020)**

In March 2020, the Pasadena City Council approved a moratorium on eviction for non-payment of rent by tenants experiencing financial impacts from the COVID-19 pandemic. The moratorium was amended by the City Council in May 2020 to include additional provisions.

#### **WHEN DID THE MORATORIUM GO INTO EFFECT AND WHEN WILL IT END?**

The moratorium went into effect on March 17, 2020 as a second supplement to the City Manager’s declaration of a local emergency, and now exists as an uncodified ordinance. Additional provisions pursuant to an amended moratorium went into effect on May 21, 2020. This moratorium will automatically end upon the termination of the later of the local emergency that relates to the COVID-19 pandemic.

#### **WHAT DOES THE MORATORIUM DO?**

The moratorium prohibits landlords from evicting residential tenants for (a) non-payment of rent if the tenant is unable to pay rent due to the financial impacts of COVID-19, or (b) a no-fault eviction, unless necessary for health and safety reasons. The moratorium also prohibits landlords from evicting business tenants for non-payment of rent if the tenant is unable to pay rent due to the financial impacts of COVID-19. Tenants are required to repay any back rent within six (6) months of the expiration of the emergency period. During the moratorium, a landlord may not impose or seek to recover late fees, pass-throughs, or interest for rent that is delayed or unpaid due to the financial impacts of the COVID-19 pandemic. The moratorium also encourages partial payment of rent if tenants cannot pay the full rent, and prohibits landlords from harassing or intimidating tenants who exercise their protections under the moratorium.

#### **WHO IS PROTECTED?**

The moratorium applies to all residential and commercial tenants, regardless of the type of lease or rental agreement (e.g., month-to-month, annual, long-term). All types of units rented for more than 30 days are covered, including, but not limited to, multi-family units, duplex units, room rentals, single-family residences, condominiums, and spaces in self-storage facilities, regardless as to when the rental unit was built. Guests of hotels and short-term rentals are not covered by the moratorium.

**WHAT IS THE TENANT REQUIRED TO DO?**

A tenant experiencing an inability to pay rent due to financial impacts of COVID-19 should contact their landlord, and provide documentation to support their claim. Tenants should also pay the remaining portion of rent owed that the tenant is able to pay, based on the amount of income received.

**WHEN MUST TENANT PAY BACK RENT?**

Tenants who were afforded eviction protection through the moratorium will have up to six (6) months after the termination of the later of any local emergency or local public health emergency that relates to the COVID-19 pandemic.

**IS RENT FORGIVEN FOR AFFECTED TENANTS?**

No. The tenant has six months after expiration of the moratorium to pay the landlord unpaid rents that qualified under this moratorium to be deferred.

**WHAT HAPPENS IF THE LANDLORD DOES NOT COMPLY WITH THE MORATORIUM AND MOVES FORWARD WITH AN EVICTION?**

If a Pasadena tenant notifies their landlord of an inability to pay rent due to financial impacts of COVID-19, the landlord cannot serve an eviction notice, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise endeavor to evict the tenant for nonpayment of rent. A tenant may use the Pasadena moratorium as an affirmative defense in an unlawful detainer or other action brought by landlord to recover possession of the rental unit.

**HOW DOES THE GOVERNOR'S MARCH 27 EXECUTIVE ORDER LIMIT EVICTIONS?**

On March 27, the Governor issued an Executive Order ([link](#)) that, among other things, bans the enforcement of evictions of residential tenants, through May 31, where a tenant who needs to delay all or some payment of rent because of an inability to pay the full amount due to reasons related to COVID-19. The provisions of this Executive Order, and how it is interpreted, may also apply to a tenant's circumstances, separate and apart from Pasadena's moratorium.

**HOW DOES THE LOS ANGELES COUNTY BOARD OF SUPERVISORS' APRIL 14 RATIFICATION OF AN EXECUTIVE ORDER LIMIT EVICTIONS IN PASADENA?**

On April 14, the Los Angeles Board of Supervisors adopted a resolution ([link](#)) ratifying an Executive Order imposing an eviction moratorium and prohibition on rent increases. However, that action does not apply to properties in the City of Pasadena, as the Board of Supervisors' resolution states it "exempt[s] cities that have local eviction moratoria in place."

## **HOW DOES THE CALIFORNIA JUDICIAL COUNCIL'S EMERGENCY RULE, ISSUED ON APRIL 6, LIMIT EVICTIONS?**

On April 6, the California Judicial Council issued an Emergency Rule ([link](#)) delaying eviction cases from moving forward in court. The Emergency Rule remains in place for up to 90 days after the Governor lifts the state of emergency related to the COVID-19 pandemic. The provisions of the Emergency Rule, and how it is interpreted, may also apply to a tenant's circumstances, separate and apart from Pasadena's moratorium.

## **HOW DOES THE FEDERAL CARES ACT, SIGNED BY THE PRESIDENT ON MARCH 27, LIMIT EVICTIONS?**

On March 27, the President signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) ([link](#)). Among other things, for properties whose owners have federally backed mortgages, the CARES Act provides a 120-day moratorium on evictions of tenants who cannot pay rent. The provisions of the CARES Act, and how it is interpreted, may also apply to a tenant's circumstances, separate and apart from Pasadena's moratorium.

## **ADDITIONAL RESOURCES**

- If you are a residential tenant or landlord in Pasadena: Housing Rights Center, (626) 831-9732; and Neighborhood Legal Services of Los Angeles County, (800) 433-6251
- If you are a business tenant:  
<https://www.cityofpasadena.net/economicdevelopment/covid-19-business-resources/>