




## MEMORANDUM

**TO:** Cynthia Kurtz, Interim City Manager  
**FROM:**  David M. Reyes, Director of Planning & Community Development  
**DATE:** May 5, 2022  
**SUBJECT:** Monthly Activity Reports: March 2022

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Attached are the following reports:

### Planning:

- 1) New Zoning Cases – Eleven current planning (zoning) projects were submitted in March 2022.
- 2) Zoning Cases of Communitywide Significance – Six ongoing Major Construction projects as of March 1, 2022. A Major Construction project is defined in Section 17.61.050.J.2 of the Zoning Code as the new construction of a nonresidential project, or a nonresidential portion of a mixed use project, that exceeds 25,000 square feet of gross floor area.
- 3) Community Planning Active Cases - Master Plans, and Zoning Code Amendments in process.
- 4) Design Review and Certificate of Appropriateness applications.

### Code Compliance:

For the month of March, a total of 130 new cases were opened, and 322 inspections were completed. A total of 179 cases have been closed. The average response time for an initial inspection was approximately 3 calendar days.

### Building and Safety:

Building Permits Issued and Valuation: 874 building permits and sub trade permits were issued; 2,676 building inspections completed; and, 19 ADU permits issued.

**All Reports can be found at this link:**

<https://www.cityofpasadena.net/planning/monthly-activity-reports/>

**Planning and Community Development - New Zoning Cases**

| CASE TYPE      | CASE #     |     |   | ADDRESS          | CC DIST | BRIEF DESCRIPTION  | CASE PLANNER  | RECEIVED DATE | REVIEW BODY |
|----------------|------------|-----|---|------------------|---------|--|---|---------------|-------------|
| ZENT2022-00031 | 7000       | 420 |   | Lakeview Rd      | 6       | HDP for a two-story 1,900 sf addition to existing single-family residence.   | Jennifer Driver<br>(626) 744-6756<br>jdriver@cityofpasadena.net | 03/10/22      | HO          |
| PPC2022-00005  | 2022-00005 | 281 | N | Craig Ave        | 2       | PPC to add two units to property with an existing single-family dwelling (total of three units).   | Joseph Weaver<br>(626) 744-3813<br>joweaver@cityofpasadena.net  | 03/10/22      | Staff       |
| ZENT2022-00030 | 6586       | 160 | E | California Blvd. | 6       | Time extension for MCUP #6586 (PLN2017-00433).   | Fatima Benitez<br>(626) 744-6754<br>fbenitez@cityofpasadena.net | 03/10/22      | HO          |
| ZENT2022-00032 | 11952      | 276 |   | Linda Vista Ave. | 6       | Request to convert existing garage to habitable floor area. A Variance is requested to not provide the required covered parking and Minor Variance is requested to have a reduced front yard setback.  | Alison Walker<br>(626) 744-6742<br>awalker@cityofpasadena.net   | 03/10/22      | HO          |
| ZENT2022-00033 | 83774      | 936 | N | Los Robles Ave.  | 5       | TPM for 3 air parcels (residential condominiums) on one land lot   | Fatima Benitez<br>(626) 744-6754<br>fbenitez@cityofpasadena.net | 03/14/22      | HO          |
| ZENT2022-00034 | 7002       | 990 |   | Buckingham Pl    | 6       | Minor Conditional Use Permit for a new metal roof.   | Jennifer Driver<br>(626) 744-6756<br>jdriver@cityofpasadena.net | 03/18/22      | HO          |
| ZENT2022-00036 | 7004       | 75  | W | Walnut St.       | 3       | T.I. to convert existing, new construction retail space into massage boutique with nine massage rooms.   | Ivan Galeazzi<br>(626)744-7124<br>igaleazzi@cityofpasadena.net  | 03/23/22      | HO          |
| ZENT2022-00037 | 5279       | 300 | E | Colorado Blvd.   | 6       | Major Change to EUP#5279 to expand use of existing 13,663 sf restaurant/banquet hall to 1,926 sf vacant restaurant and Major Change to CUP for on-site sale of beer, wine, and distilled spirits in conjunction with expanded restaurant and banquet facility. | Katherine Moran<br>(626) 744-6740<br>kmoran@cityofpasadena.net  | 03/24/22      | HO          |

**Planning and Community Development - New Zoning Cases**

| CASE TYPE      | CASE # |      |   | ADDRESS        | CC DIST | BRIEF DESCRIPTION  | CASE PLANNER   | RECEIVED DATE | REVIEW BODY |
|----------------|--------|------|---|----------------|---------|--|--|---------------|-------------|
| ZENT2022-00038 | 36     | 3100 | E | Foothill Blvd. | 4       | Time Extension for PD-36 (PLN2016-00343)   | Alison Walker<br>(626) 744-6742<br>awalker@cityofpasadena.net  | 03/28/22      | PC          |
| ZENT2022-00040 | 7005   | 2670 | E | Colorado Blvd. | 4       | Establish a 'Charitable Institution' ('Huntington Collection').  | Joseph Weaver<br>(626) 744-3813<br>joweaver@cityofpasadena.net | 03/29/22      | HO          |
| ZENT2022-00043 | 11953  | 3810 |   | Ranch Top Rd.  | 4       | MV#11953 - Minor variance for an addition to encroach into the required front yard setback. The project proposes a 23"-10" front setback where 25"-0" is required. | Joseph Weaver<br>(626) 744-3813<br>joweaver@cityofpasadena.net | 03/31/22      | HO          |

Planning and Community Development - Major Zoning Cases

| CASE TYPE              | CASE # |         |   | ADDRESS          | CC DIST | BRIEF DESCRIPTION   | CASE PLANNER  | RECEIVED DATE | REVIEW BODY |
|------------------------|--------|---------|---|------------------|---------|---|---|---------------|-------------|
| Planned Development    | 37     | 740     | E | Green St         | 7       | PD for mixed-use project with 273 units; AHCP to exceed FAR and height  | David Sinclair<br>(626) 744-6766<br>dsinclair@cityofpasadena.net    | 07/24/18      | CC          |
| Planned Development    | 39     | 465-577 | S | Arroyo Pkwy      | 6       | Planned Development to rezone the site from CD-6 to PD-39, and allow construction of two new buildings: A) a 154,000-sf, 7-story (aboveground) medical office building with ground-floor commercial uses; and B) 184,376-sf, 7-story (aboveground) assisted living building with 85,800 sf of assisted living uses and 98,576 sf of independent living uses including up to 95 senior housing units. Includes a Variance for Historic Resources to allow an increase in allowable building height of the two new buildings to preserving two historic structures on the project site. | Jason Van Patten<br>(626) 744-6760<br>jvanpatten@cityofpasadena.net | 03/26/20      | CC          |
| Planned Development    | 40     | 444     | N | Fair oaks Avenue | 5       | PD to allow 206 residential units   | Beilin Yu<br>(626) 744-6726<br>byu@cityofpasadena.net               | 06/12/20      | CC          |
| Conditional Use Permit | 6737   | 150     | E | Colorado Blvd.   | 6       | Seven-story mixed-use project consisting of 191,250 gross square feet (14,000 sf retail; 29,000 sf restaurant), 98 residential units, and 401 parking spaces. Approvals requested include: 1) CUP (major construction >25k); 2) Variance for building height; 3) Variance to reduce minimum commercial depth; 4) MCUP for shard parking (reduced parking); 5) MCUP for tandem parking (nonresidential); 6) MCUP for triple stack parking (nonresidential); and 7) Private tree removal permit to remove one protected tree.   | Jason Van Patten<br>(626) 744-6760<br>jvanpatten@cityofpasadena.net | 03/18/19      | HO          |

Planning and Community Development - Major Zoning Cases

| CASE TYPE              | CASE # |      |   | ADDRESS        | CC DIST | BRIEF DESCRIPTION   | CASE PLANNER  | RECEIVED DATE | REVIEW BODY |
|------------------------|--------|------|---|----------------|---------|---|---|---------------|-------------|
| Conditional Use Permit | 6926   | 2915 | E | Colorado Blvd. | 4       | CUP#6926 - CUP to allow the construction of a new 135,064 square-foot vehicle sales structure. A CUP is required for Major Project exceeding 25,000 square feet of gross floor area & CUP for Vehicle Services - Sales and Leasing use. The application includes a Minor Variance to deviate from setback requirement along Colorado Boulevard & a Minor Variance to deviate from the setback requirement along Sunnyslope Ave. The project proposes to vacate the dead-end section of Nina Street. | Beilin Yu<br>(626) 744-6726<br>byu@cityofpasadena.net | 09/16/21      | PC          |

**Planning and Community Development - Community Planning Cases**

| CASE TYPE | CASE #       |     |   | ADDRESS                          | CC DIST | BRIEF DESCRIPTION   | CASE PLANNER  | RECEIVED DATE | REVIEW BODY |
|-----------|--------------|-----|---|----------------------------------|---------|---|---|---------------|-------------|
| OTHER     |              |     |   | Citywide                         |         | Housing Element: 2022-2029 Cycle Development  | David Sanchez<br>(626) 744-6707<br>dasanchez@cityofpasadena.net   |               |             |
| OTHER     |              |     |   | Citywide                         |         | METRO Grant Administration  | Anita Cerna<br>(626) 744-6767<br>acerna@cityofpasadena.net        | -             |             |
| OTHER     |              |     |   | Citywide                         | -       | Climate Action Plan Implementation  | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | -             | -           |
| OTHER     | 2021-00001   |     |   | No Address.<br>APN: 5825-018-048 | 1       | General Plan Land Use Diagram Amendment and Zoning Map Amendment to allow construction of 3 detached single-family homes on a single parcel.  | Steven Counts<br>(626) 744-7096<br>scounts@cityofpasadena.net     | 09/15/21      | PC/CC       |
| SP        |              |     |   | Citywide                         | -       | General Plan Implementation/Specific Plan Updates   | Anita Cerna<br>(626) 744-6767<br>acerna@cityofpasadena.net        | -             | PC/CC       |
| ZCA       |              |     |   | Citywide                         | -       | Housing on Religious Institution Sites  | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | 07/08/20      | PC/CC       |
| ZCA       |              |     |   | Citywide                         | -       | Senate Bill 9 Ordinance   | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | -             | PC          |
| MP        | 2020-01-MPA  | 135 | N | Oakland Avenue                   | 3       | Fuller Theological Seminary: Master Plan Amendment, General Plan Land Use Diagram Amendment, Zoning Map Amendment, Planned Development 21 Amendment, and Development Agreement Amendment/Elimination. | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | 03/02/20      | CC          |
| MP        | MP2021-00003 | 405 | S | Euclid                           | 6       | Master Plan for Mayfield Junior High School of the Holy Child Jesus.  | Natsue Sheppard<br>(626) 744-7527<br>nsheppard@cityofpasadena.net | 05/11/21      | PC          |

**Planning and Community Development - Community Planning Cases**

| CASE TYPE | CASE #     |      |   | ADDRESS        | CC DIST | BRIEF DESCRIPTION  | CASE PLANNER  | RECEIVED DATE | REVIEW BODY |
|-----------|------------|------|---|----------------|---------|--|---|---------------|-------------|
| PPR       | 2022-00001 | 1577 | N | Fair Oaks      | 1       | PPR for conversion of existing nursing home into 15 unit apartment building with 2 affordable units (very low income) at ground level.   | Steven Counts<br>(626) 744-7096<br>scounts@cityofpasadena.net     | 01/20/22      |             |
| PPR       | 2022-00002 | 1105 | E | Villa          | 5       | PPR to construct 22 new residential condominium units with subterranean parking  | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | 01/27/22      |             |
| MP        | 2022-00002 | 250  | N | Madison Avenue | 3       | Amend PD-21 to remove language restricting use of office building for college/university purposes only.  | Martin Potter<br>(626) 744-6710<br>mpotter@cityofpasadena.net     | 04/11/22      |             |
| MP        | 2022-00006 | 324  |   | Madeline       | 6       | Incorporation of Merwin Property (267 W. State St.) into Westridge Campus by changing zoning from RS-4 to PS zone, as well as installation of new accessory structures, shade structures, cold food storage, and master plan time extension. | Natsue Sheppard<br>(626) 744-7527<br>nsheppard@cityofpasadena.net | 04/11/22      |             |

Planning and Community Development - New Design and Historic Preservation Cases

| CASE #        | CASE TYPE                        | ADDRESS |       |               | CC District | BRIEF DESCRIPTION   | CASE PLANNER   | RECEIVED DATE | REVIEW BODY |
|---------------|----------------------------------|---------|-------|---------------|-------------|---|--|---------------|-------------|
| DHP2022-00074 | PRELIMINARY CONSULTATION         | 1044    |       | LOCUST ST     | 5           | DEMOLITION OF DETACHED DUPLEX PROPERTY AND CONSTRUCTION OF NEW 3-STORY, 6-UNIT TOWNHOMES WITH 1-LEVEL OF SUBTERRANEAN PARKING                                     | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/1/2022      | STAFF       |
| DHP2022-00075 | PROPERTY RESEACH AND EVALUATION  | 3540    |       | LANDFAIR RD   | 4           | HRE OF NON-SURVEYED SFR CONSTRUCTED IN 1949 AND PROPOSED FOR MAJOR PROJECT TO FRONT FACADE REGARDING WINDOW/DOOR OPENINGS   | Michelle Van Meter<br>mvan-contractor@cityofpasadena.net     | 3/1/2022      | STAFF       |
| DHP2022-00077 | PRELIMINARY CONSULTATION         | 2116    | EAST  | VILLA ST      | 2           | DEMOLITION OF EXISTING BUILDINGS AND NEW CONSTRUCTION OF ONE-STORY CLASSROOM BUILDING FOR <b>PHASE II</b> OF VILLA ESPERANZA                                      | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/1/2022      | STAFF       |
| DHP2022-00078 | PRELIMINARY CONSULTATION         | 2116    | EAST  | VILLA ST      | 2           | DEMOLITION OF EXISTING BUILDINGS AND NEW CONSTRUCTION OF 2-STORY ADMINISTRATION BUILDING WITH GROUND-FLOOR GARAGE PARKING FOR <b>PHASE III</b> OF VILLA ESPERANZA | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/1/2022      | STAFF       |
| DHP2022-00080 | MAJOR CHANGE TO APPROVED PROJECT | 231     | NORTH | HILL AVE      | 2           | MAJOR CHANGE TO FINAL DESIGN REVIEW APPROVED SRO PROJECT. CHANGES INCLUDE ADDITIONAL FAR, CHANGES TO MATERIALS AND FENESTRATION SIZES.                            | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/1/2022      | DC          |
| DHP2022-00082 | CERTIFICATE OF APPROPRIATENESS   | 1464    |       | OAKDALE ST    | 7           | EXPANSION OF FRONT ENTRY TERRACE AND NEW ADA RAMP WALKWAY AT FRONT OF HOUSE   | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net     | 3/3/2022      | HPC         |
| DHP2022-00086 | PRELIMINARY CONSULTATION         | 405     | SOUTH | EUCLID AVE    | 6           | PRELIMINARY DESIGN REVIEW FOR NEW SUBTERRANEAN PARKING, DEMOLITION OF EXISTING LIBRARY, CONSTRUCTION OF NEW LIBRARY AND RECREATIONAL FACILITIES.                  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/4/2022      | DC          |
| DHP2022-00087 | MASTER SIGN PLAN                 | 790     | NORTH | LAKE AVE      | 5           | MASTER SIGN PLAN FOR FOUR NEW SIGNS "CHICK FIL A"   | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net     | 3/7/2022      | STAFF       |
| DHP2022-00089 | CERTIFICATE OF APPROPRIATENESS   | 2580    |       | DEODAR CIR    | 4           | REPLACEMENT OF 25 WINDOWS AND 2 DOORS   | K. Johnson (626) 744-7806<br>kevinjohnson@cityofpasadena.net | 3/8/2022      | STAFF       |
| DHP2022-00090 | CERTIFICATE OF APPROPRIATENESS   | 2030    |       | WOODLYN RD    | 2           | REPLACEMENT OF TEN WINDOWS  | K. Johnson (626) 744-7806<br>kevinjohnson@cityofpasadena.net | 3/8/2022      | STAFF       |
| DHP2022-00092 | CONSOLIDATED DESIGN REVIEW       | 30      | WEST  | COLORADO BLVD | 6           | REVIEW FOR ALTERATIONS TO EXISTING COMMERCIAL BUILDING  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/10/2022     | STAFF       |
| DHP2022-00093 | CERTIFICATE OF APPROPRIATENESS   | 1291    | NORTH | WILSON AVE    | 2           | 225 SF VISIBLE REAR ADDITION TO EXISTING SFR  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net     | 3/10/2022     | STAFF       |
| DHP2022-00096 | PRELIMINARY CONSULTATION         | 1607    | EAST  | WALNUT ST     | 2           | PRELIMINARY CONSULTATION FOR ADDITIONS TO AN EXISTING BUILDING ON A MAJOR CORRIDOR LESS THAN 25,000 SF  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net         | 3/14/2022     | STAFF       |
| DHP2022-00097 | MINOR CHANGE TO APPROVED PROJECT | 3801    | EAST  | FOOTHILL BLVD | 4           | AMENDMENT TO AN APPROVED SIGN PLAN FOR NEW SIGNAGE  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net     | 3/14/2022     | STAFF       |



Planning and Community Development - New Design and Historic Preservation Cases

| CASE #        | CASE TYPE                             | ADDRESS |       |               | CC District | BRIEF DESCRIPTION   | CASE PLANNER   | RECEIVED DATE | REVIEW BODY |
|---------------|---------------------------------------|---------|-------|---------------|-------------|---|--|---------------|-------------|
| DHP2022-00100 | LANDMARK DESIGNATION                  | 1350    |       | LA LOMA RD    | 6           | DESIGNATION OF SRF BUILT IN ~1950 BY ARCHITECT ROBERT LANGDON JR.   | Michelle Van Meter<br>mvan-contractor@cityofpasadena.net | 3/14/2022     | HPC         |
| DHP2022-00105 | CERTIFICATE OF APPROPRIATENESS        | 585     | SOUTH | OAK KNOLL AVE | 7           | NEW ADDITIONS AND NEW FRONT PORCH TRELLIS TO ELIGIBLE SFR   |  | 3/16/2022     | STAFF       |
| DHP2022-00106 | CONSOLIDATED DESIGN REVIEW            | 140     |       | CHESTNUT ST   | 3           | PROPOSED 20'x40' ALUMAWOOD CARPORT  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/16/2022     | STAFF       |
| DHP2022-00109 | CONSOLIDATED DESIGN REVIEW            | 24      | EAST  | COLORADO BLVD | 6           | ONE NEW BLADE SIGN AND ONE NEW WALL SIGN  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/17/2022     | STAFF       |
| DHP2022-00111 | CONSOLIDATED DESIGN REVIEW            | 812     | SOUTH | ARROYO PKWY   | 7           | NEW SIGNAGE AND STOREFRONT ALTERATIONS  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/17/2022     | STAFF       |
| DHP2022-00113 | LANDMARK DESIGNATION                  | 73      | NORTH | CATALINA BLVD | 5           | LANDMARK DESIGNATION FOR MULTIFAMILY BUILDING "NORMAN VILLA"  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net     | 3/17/2022     | HPC         |
| DHP2022-00116 | CONSOLIDATED DESIGN REVIEW            | 55      | WEST  | COLORADO BLVD | 3           | NEW SIGNS "ALFRED"  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/21/2022     | STAFF       |
| DHP2022-00117 | CERTIFICATE OF APPROPRIATENESS        | 1020    | NORTH | CHESTER AVE   | 2           | NEW TRELLIS STRUCTURE, TRASH ENCLOSURE, FRONT DOOR REPLACEMENT, GARAGE DOOR REPLACEMENT, DRIVEWAY REPLACEMENT AND CUPOLA DEMO | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/21/2022     | STAFF       |
| DHP2022-00118 | CONSOLIDATED DESIGN REVIEW            | 475     | SOUTH | LAKE AVE      | 7           | NEW SIGNAGE AND STOREFRONT ALTERATIONS "EREWHON"  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net     | 3/22/2022     | STAFF       |
| DHP2022-00121 | RELEIF OF REPLACEMENT BUILDING PERMIT | 71      |       | PALEMETTO DR  | 6           | FOR PROPOSED DEMOLITION OF THREE STRUCTURES ON TWO ADJACENT LOTS  | E. SISSI (626) 744-6738<br>esissi@cityofpasadena.net     | 3/22/2022     | STAFF       |
| DHP2022-00122 | CONSOLIDATED DESIGN REVIEW            | 75      | NORTH | FAIR OAKS AVE | 3           | NEW BUILDING IDENTITY SIGN  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/22/2022     | STAFF       |
| DHP2022-00125 | CERTIFICATE OF APPROPRIATENESS        | 1198    | NORTH | WILSON AVE    | 2           | REHABILITATION OF EXTERIOR OF BUNGALOW AND REAR ADDITION  | B. Keating (626)744-7309<br>rkeatinge@cityofpasadena.net | 3/25/2022     | STAFF       |

**ACRONYMS**

| <b>Acronym</b> | <b>Case Description</b>                 | <b>Review Body</b>  |
|----------------|---|---|
| AHCP           | Affordable Housing Concession Permit    | Hearing Officer   |
| CSDR           | Consolidated Design Review              | Staff or Design Commission  |
| CAP            | Changes to an Approved Project          | Same Review Body as Approved Project  |
| COA            | Certificate of Appropriateness          | Staff or Historic Preservation Commission   |
| CUP            | Conditional Use Permit                  | Hearing Officer; Planning Commission if project includes over 75,000 sf of non-residential.               |
| FDR            | Final Design Review                     | Staff or Design Commission  |
| HD             | Historic Designation                    | Recommendation by Historic Preservation Commission. Final review by City Council.                         |
| HDP            | Hillside Development Permit             | Hearing Officer   |
| LD             | Landmark Designation                    | Recommendation by Historic Preservation Commission and Planning Commission. Final review by City Council. |
| MCUP           | Minor Conditional Use Permit            | Hearing Officer   |
| MP             | Master Plan                             | Recommendation by Planning Commission. Final review by City Council.                                      |
| MSP            | Master Sign Plan                        | Staff   |
| MV             | Minor Variance                          | Hearing Officer   |
| PD             | Planned Development                     | Recommendation by Planning Commission. Final review by City Council.                                      |
| PPC            | Preliminary Plan Check                  | N/A   |
| PPR            | Predevelopment Plan Review              | City staff. Projects of community-wide significance presented to City Council as an info item.            |
| RRBP           | Relief From Replacement Building Permit | Staff or Design Commission  |
| SCP            | Single-Family Compatibility Permit      | Staff   |
| TPM            | Tentative Parcel Map                    | Hearing Officer   |
| TR             | Tree Removal                            | Staff or Commission   |
| TTM            | Tentative Tract Map                     | Hearing Officer   |
| V              | Variance                                | Hearing Officer   |
| VTPM           | Vesting Tentative Parcel Map            | Hearing Officer   |
| VTTM           | Vesting Tentative Tract Map             | Hearing Officer   |
| ZA             | Zoning Administrator Interpretation     | N/A   |
| ZCA            | Zoning Code Amendment                   | Recommendation by Planning Commission. Final review by City Council.                                      |

| <b>Acronym</b> | <b>Review Body</b>      |
|----------------|-------------------------|
| CC             | City Council            |
| DC             | Design Commission       |
| HO             | Hearing Officer         |
| PC             | Planning Commission     |
| BZA            | Board of Zoning Appeals |

## New Code Compliance Cases – March 2022

| <b>Complaint Type</b>       | <b>Number of New Cases</b> |
|-----------------------------|----------------------------|
| <b>Building and Safety</b>  | <b>5</b>                   |
| <b>Noise</b>                | <b>9</b>                   |
| <b>Property Maintenance</b> | <b>91</b>                  |
| <b>Tree</b>                 | <b>16</b>                  |
| <b>Zoning</b>               | <b>9</b>                   |

**Total New Cases Opened** **130**

**Number of Cases Closed** **179**



Monthly Activity Report

**MARCH, 2022**

**Permits & Fees**

**PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

**Building Permits Issued and Valuation**

|                              | Year over Year Comparison - Monthly |                     |              |                      |
|------------------------------|-------------------------------------|---------------------|--------------|----------------------|
|                              | March, 2022                         |                     | March, 2021  |                      |
|                              | # of Permits                        | Valuation           | # of Permits | Valuation            |
| <b>Building Permits</b>      |                                     |                     |              |                      |
| Residential*                 | 209                                 | \$ 4,777,456        | 204          | \$ 3,159,615         |
| Multi-Family*                | 53                                  | \$ 703,462          | 42           | \$ 499,835           |
| Commercial*                  | 50                                  | \$ 2,956,787        | 42           | \$ 15,548,133        |
| Building Temporary Structure | 0                                   | \$ -                | 2            | \$ 1                 |
| Building Mixed Use           | 1                                   | \$ 5,500            | 0            | \$ -                 |
| <b>Subtrade Permits</b>      |                                     |                     |              |                      |
| Electrical                   | 180                                 |                     | 200          |                      |
| Electrical - Express ePermit | 45                                  |                     | 0            |                      |
| Mechanical                   | 105                                 |                     | 141          |                      |
| Mechanical - Express ePermit | 57                                  |                     | 0            |                      |
| Plumbing                     | 126                                 |                     | 133          |                      |
| Plumbing - Express ePermit   | 48                                  |                     | 0            |                      |
| <b>Totals</b>                | <b>874</b>                          | <b>\$ 8,443,205</b> | <b>764</b>   | <b>\$ 19,207,584</b> |

|                              | Year over Year Comparison - Year To Date |                      |                    |                      |
|------------------------------|--|----------------------|--------------------|----------------------|
|                              | July - March, 2022                       |                      | July - March, 2021 |                      |
|                              | # of Permits                             | Valuation            | # of Permits       | Valuation            |
| <b>Building Permits</b>      |  |                      |                    |                      |
| Residential*                 | 1624                                     | \$ 32,784,920        | 1697               | \$ 22,222,563        |
| Multi-Family*                | 267                                      | \$ 13,972,836        | 237                | \$ 20,825,844        |
| Commercial*                  | 360                                      | \$ 31,205,594        | 360                | \$ 48,038,349        |
| Building Temporary Structure | 79                                       | \$ 98,097            | 10                 | \$ 8                 |
| Building Mixed Use           | 5  | \$ 10,857,989        | 2                  | \$ 62,800            |
| <b>Subtrade Permits</b>      |  |                      |                    |                      |
| Electrical                   | 1290                                     |                      | 1273               |                      |
| Electrical - Express ePermit | 281                                      |                      | 0                  |                      |
| Mechanical                   | 699                                      |                      | 876                |                      |
| Mechanical - Express ePermit | 390                                      |                      | 0                  |                      |
| Plumbing                     | 891                                      |                      | 838                |                      |
| Plumbing - Express ePermit   | 246                                      |                      | 0                  |                      |
| <b>Totals</b>                | <b>6132</b>                              | <b>\$ 88,919,436</b> | <b>5293</b>        | <b>\$ 91,149,564</b> |

**Fees Collected**

|                            | March, 2022       | March, 2021         | July-Mar, 2022      | July-Mar, 2021      |
|----------------------------|-------------------|---------------------|---------------------|---------------------|
| Permit Fees                | \$ 312,991        | \$ 404,995          | \$ 2,741,314        | \$ 2,421,729        |
| Plan Check Fees - Building | \$ 416,954        | \$ 354,590          | \$ 3,182,985        | \$ 1,838,744        |
| Construction Tax           | \$ 135,933        | \$ 359,730          | \$ 1,359,222        | \$ 1,594,329        |
| Residential Dev. Impact    | \$ 53,894         | \$ 33,911           | \$ 881,719          | \$ 519,635          |
| Transportation Improvement | \$ 9,550          | \$ -                | \$ 44,719           | \$ 62,848           |
| <b>Totals</b>              | <b>\$ 929,322</b> | <b>\$ 1,153,226</b> | <b>\$ 8,209,959</b> | <b>\$ 6,437,286</b> |

**Building Inspections Completed**

|               | March, 2022 | March, 2021 | July-Mar, 2022 | July-Feb, 2021 |
|---------------|-------------|-------------|----------------|----------------|
| <b>Totals</b> | <b>2676</b> | <b>1718</b> | <b>17800</b>   | <b>15939</b>   |

**ADU Permits Issued**

|               | March, 2022 | March, 2021 | July-Mar, 2022 | July-Mar, 2021 |
|---------------|-------------|-------------|----------------|----------------|
| <b>Totals</b> | <b>19</b>   | <b>13</b>   | <b>111</b>     | <b>24</b>      |