



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

July 1, 2019

Tim Dodd
10000 Culver Boulevard
Culver City, CA 90232

(Sent via email only: tim@sweetflower.com)

Re: Conditional Use Permit: Cannabis Retailer for SweetFlower Pasadena, LLC
827 East Colorado Boulevard
Council District 3

Dear Mr. Dodd:

On June 27, 2019 at 2:52 p.m., your *Conditional Use Permit: Cannabis Retailer* application to allow the retail sales of Cannabis at the above referenced address was received for processing. Based upon the application and plans received, the application is deemed **incomplete**. The following is a list of required information not included in your application:

1. **LOCATION MAP – Identification of the applicable distance requirements** as outlined in Section 17.50.066 D (5) "Location Requirements" of the Pasadena Municipal Code **prepared by a licensed surveyor** as indicated in the Cannabis Retailer application.

As stated in the Rules and Regulations for *Conditional Use Permit: Cannabis Retailer* applications:

I. Conditional Use Permit Application Acceptance.

- A. Only the first COMPLETE application submitted within a council district will be processed.
 - i. Subsequent additional complete applications received within the same council district will be held in the order received; an application is not considered received until it is complete.

VII. For purposes of establishing compliance with Section 17.050.066 D, the City shall consider the locations identified in all complete and code compliant applications in the order received.

If you wish to pursue a *Conditional Use Permit: Cannabis Retailer* you are required to provide the incomplete information and re-submit the items via the same on-line share folder used for your initial submittal. Further evaluation of this application will not occur at this time.

Your standing on the City's list of complete applications will be determined by the date/time stamp of any new submittal.

If you have any questions, please contact Guille Nunez at (626) 744-7634 or gnunez@cityofpasadena.net.

Sincerely,



Guille Nunez,
Management Analyst IV