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August 9, 2019

Martin Truitt
martin117a@gmail.com

Re: Public Records Act Request # 11617

Dear Mr. Truitt:

As you are aware, the City of Pasadena ("City") has retained our firm to respond to Public Records Act requests. The City is in receipt of your public records act request dated August 7, 2019 seeking the following categories of information:

"1. Copy of any emails sent to or received from members of the planning commission to city staff regarding the board of zoning appeals hearing on August 7 including but not limited to emails regarding document requests by Felicia Williams and any communications between staff and/or other parties regarding the hearing.

2. Copy of PowerPoint presentation presented by Guille Nunez during the August 7 bza hearing."

The City has disclosable records responsive to category number 1 above. However, the City is still searching for documents responsive to this request and will dispatch a follow up letter regarding this category.

You have stated that you require a copy of the documents responsive to category number 2 today, and have asked the City to prioritize this, and one other request, above your other pending requests. You can access the PowerPoint presentation from the August 7th Board of Zoning Appeals hearing here: https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/BZA_SweetFlower_8.7.19-Final.pdf

Please let me know if you have any problems accessing the link.

Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Maricela E. Marroquin', written in a cursive style.

Maricela E. Marroquin

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