



OFFICE OF THE CITY MANAGER

September 14, 2020

Mr. Tony Fong, CEO
VARDA, INC.
300 S. Raymond Avenue, Suite 15
Pasadena, CA 91105

**RE: Commercial Cannabis Permit #2020-02
3341 E Colorado Blvd, Pasadena
Council District #4**

Dear Mr. Fong:

Your application for a **Commercial Cannabis Permit** at **3341 E. Colorado Boulevard** was reviewed and considered by the **City Manager**. After careful consideration of this application, the City Manager has approved a Retail Cannabis Permit for **VARDA, INC.**, subject to the following:

1. This retail cannabis business shall be operated in compliance with all applicable local and state rules, regulations and procedures as they exist on the date of this approval and as may be changed in the future.
2. The operation, management and ownership of this business shall be as specified Cannabis Permit Application dated April 17, 2020 and all supplemental information submitted therewith, including but not limited to, the Community Benefits Plan, the Odor Control Plan and the Signage Plan, all of which is maintained on file with City. Changes to these terms may NOT be made without prior approval from the City.
3. The operation of this business is subject to the conditions of approval as set forth in Conditional Use Permit #6758.
4. This business shall be subject to a Security Plan approved by the Police Department. The approved plan is on file with the Police Department and shall be modified as needed at its request.
5. This retail cannabis business is subject to the approval of the Health Department and shall at all times maintain a valid Health Permit.

*City Hall
100 N. Garfield Avenue, Room S228
Mailing Address: P.O. Box 7115 • Pasadena 91109-7215
(626) 744-6936 • Fax (626) 744-4774
smermell@cityofpasadena.net*

6. The business shall at all times maintain a valid Business license.
7. Prior to start of the start of the business operations, the applicant shall submit proof of license from the California Bureau of Cannabis Control to operate a retail cannabis business.
8. This permit is subject to a one-year review pursuant to Municipal Code Section 5.78.090. To aid in this review, quarterly reviews of this business will be conducted, including, but not limited to audits of all sales, tax and other pertinent financial information as may be need to ensure compliance with PMC sales tax requirements.

Failure to comply with the above conditions may result in the revocation of this permit. This permit shall become effective upon signing returning this original letter to the City.

Sincerely,



Steve Mermell
City Manager

I accept the terms and conditions of this permit.

Tony Fong, Applicant/CEO

Enclosures: Attachment A (Police Approval), Attachment B (Health Approval)

xc: City Clerk, Director of Planning and Community Development, Director of Health Department,
Director of Finance Department, Chief of Police Department, Chief of Fire Department

ATTACHMENT A
Police Department Approval



MEMORANDUM

TO: David M. Reyes, Director of Planning & Community Development
FROM: Marie Sell, Lieutenant, Pasadena Police Department *MSL 8/27/20*
DATE: August 27, 2020
SUBJECT: Approval of Security Plan and Live Scans for Commercial Cannabis Retailer 'Varda' located at 3341 E. Colorado Boulevard

The Pasadena Police Department has received and approved the business security plan, LiveScans and background investigations for the following commercial cannabis retailer:

Varda

Status:

- Security plan approved as of June 10, 2020.
- LiveScans and background investigations completed for the following individuals:
 - Tony Fong
 - Leonard Wang

Address 3341 E Colorado Boulevard

The submitted security plan, LiveScans and background checks have been submitted and reviewed pursuant to Sections 5.78.160 and 5.78.170 J of the Pasadena Municipal Code and such submissions have been determined to be compliant with applicable code requirements.

ATTACHMENT B
Health Department Approval



<<<<<<<<> PASADENA PUBLIC HEALTH DEPARTMENT <<<<<<<<>
<<<<<<<<> ENVIRONMENTAL HEALTH DIVISION <<<<<<<<>

1845 North Fair Oaks Avenue, #1200
Pasadena, California 91103
Phone: 626-744-6072 Fax: 626-744-6116
E-mail: gbarrios@cityofpasadena.net

***REQUIREMENTS FOR CANNABIS FACILITY
APPROVAL LETTER***

DATE: 8/10/2020

D.B.A. Varda

ADDRESS: 3341 E Colorado Blvd

PROJECT CONTACTS: Rob Mothershed

EMAIL: rob@robmothershed.net

PHONE: 310-972-0973

SR #: 2165

BLD#: BLD2020-00582

Thank you for your plan submittal. Your plans are now approved and subject to the following conditions:

1. This approval does not constitute authority to violate any provision of the related codes, ordinances, or regulations, nor does it prevent further correction of errors found on the plan or with installation upon field inspection. All construction must conform to these approved plans. Alterations or changes to these plans must have review and written approval by the Plan Check Section of Environmental Health Services Division prior to construction.
2. All construction work must conform to local building codes and have the necessary approvals from the local building and fire authorities. Please refer to the local building department for plan approval and permits prior to construction.
3. This plan approval is valid for a period of one year from the date of approval.
4. Newly constructed cannabis facilities or new portions of existing cannabis facilities shall not be placed into use without prior written approval by a member of this agency. Doing so may result in a penalty not to exceed three (3) times the cost of the annual permit.

SCOPE OF WORK: Construction of a new retail cannabis facility called Varda.

COMMENTS OR OBSERVATIONS:

1. Kiosk: According to the response letter, the kiosk is for pre-orders only, not dispensing.
2. Product List: The proposed product list does not contain cannabis infused beverages. The product list is approved.

THE FOLLOWING OPERATIONAL PLANS WERE SUBMITTED PER PASADENA MUNICIPAL CODE CHAPTER 8.11, AND THE CANNABIS RETAILER PLAN CHECK CONSTRUCTION GUIDELINES. THE PASADENA PUBLIC HEALTH DEPARTMENT DOES NOT APPROVE THESE OPERATIONAL PLANS, BUT INSTEAD MAINTAINS THEM ON FILE AS A RECORD OF THE FACILITY'S STANDARD OPERATING PROCEDURES. IT IS THE OPERATOR'S RESPONSIBILITY TO ENSURE THE PLANS ARE FOLLOWED AND ADJUSTED AS NEEDED FOR EFFECTIVENESS. WHEN A PLAN IS DETERMINED TO BE INSUFFICIENT, OR WHEN A CHANGE IS MADE TO THE OPERATION THAT RESULTS IN A NEED TO UPDATE THE PLAN, A MODIFIED PLAN MUST BE SUBMITTED TO THIS DEPARTMENT.

- Odor Management Plan
- Waste Management Plan
- Employee Training Program
- Track and Trace Procedures