

City of Pasadena

In addition to those already present on the City's Marijuana Regulations webpage, the following rules and regulations are promulgated pursuant to Section 5.78.190 of the "Commercial Cannabis Activity Ordinance" as of June 20, 2019.

CONDITIONAL USE PERMIT: CANNABIS RETAILER

RULES AND REGULATIONS

- I. **Applicability.** The following rules and regulations apply to the processing of land use entitlements required for commercial cannabis businesses pursuant to Section 5.78 of the Pasadena Municipal Code.
 - A. Only the top-ranking applicants notified pursuant to PMC Section 5.78.080. can submit an application for a Conditional Use Permit: Cannabis Retailer to the Planning and Community Development Department.
- II. **Conditional Use Permit Application Acceptance.**
 - A. Only the first COMPLETE application submitted within a council district will be processed.
 - i. Subsequent additional complete applications received within the same council district will be held in the order received; an application is not considered received until it is complete.
 - ii. Where an application is on hold, the time for obtaining a permit pursuant to Section 5.78.080 (H) is concurrently tolled as to that application.
 - iii. Upon issuance of a commercial cannabis permit, no other applications within that same council district will be processed.
 - iv. Should the first complete commercial cannabis CUP applicant fail to secure a CUP, the next complete application in the queue will be processed.
 - B. Upon receiving notification of a complete application, applicants will be required to submit hardcopies of electronically submitted materials and pay all applicable fees.
- III. **Contents of Conditional Use Permit for Cannabis Use (CUP).**
 - A. City staff will undertake a review for completeness to determine whether all of the submittal requirements listed in the Conditional Use Permit: Cannabis Retailer application have been provided.

- B. City staff will inform all applicants whether their applications are complete, or identify missing submittals. A determination of completeness does not include a substantive review and evaluation of the materials.

V. Review Authority

- A. The review authority for 'Conditional Use Permit: Cannabis Retailer' is the Planning Commission.

VI. Appeals.

- A. The Conditional Use Permit: Cannabis Retailer is appealable pursuant to the appeals process as specified in the Pasadena Zoning Code.