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August 19, 2019

Martin Truitt
martin117a@gmail.com

Re: Public Records Act Request # 11617

Dear Mr. Truitt:

As you are aware, the City of Pasadena ("City") has retained our firm to respond to Public Records Act requests. The City is in receipt of your public records act request dated August 8, 2019 seeking the following categories of information:

"1. Copy of any emails sent to or received from members of the planning commission to city staff regarding the board of zoning appeals hearing on August 7 including but not limited to emails regarding document requests by Felicia Williams and any communications between staff and/or other parties regarding the hearing.

2. Copy of PowerPoint presentation presented by Guille Nunez during the August 7 bza hearing."

On August 9, 2019, the City provided you the link to the PowerPoint presentation responsive to category number 2.

The City has records responsive to category number 1 posted on the City's Commercial Cannabis page. You can access the records here:

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Email-to-SweetFlower.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Email-from-City-to-Integral-Associates-DENA-LLC.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Email-from-City-to-Harvest-of-Pasadena-LLC.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Board-of-Zoning-Appeals-August-7-2019-SweetFlower-Pasadena-LLC-Appeal-Letter.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/PLN2019-00386-Appeal-of-Planning-Director-Decision-re-SweetFlower-Pasadena-LLC.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Re-Update-on-Commercial-Cannabis-Retail-Permits-City-of-Pasadena.pdf>

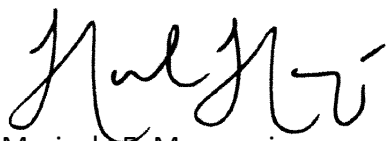
<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Re-Update-on-Commercial-Cannabis-Retail-Permits-City-of-Pasadena-2.pdf>

<https://ww5.cityofpasadena.net/planning/wp-content/uploads/sites/56/2019/01/Law-Office-of-Chris-Sutton-Case-PLN2019-00386-SweetFlower-Pasadena-LLC.pdf>

The City has not completed its search for records responsive to category number 1. The City needs more time to review and gather the documents responsive to category number 1. Government Code Section 6253(c) requires the City to provide a response to your request within ten (10) days of receipt indicating what, if any, of the documents sought will be disclosed. Government Code Section 6253(c) also permits the ten-day response period to be extended for an additional fourteen (14) days under specified circumstances, including the need to review a large number of documents. Given the number of pending public records act requests that you have made, many of which seek voluminous records, plus the time that the City requires to search for documents responsive to this and other pending requests, the City requires additional time to respond to this request. Accordingly, I will be sending you a follow up letter responsive to this request by no later than August 30, 2019.

Thank you.

Very truly yours,



Maricela E. Marroquin

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