



PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

January 14, 2020

Tony Fong
300 South Raymond Avenue, Ste. 15
Pasadena, CA 91105

(By email only: tony@magentala.com)

RE: Conditional Use Permit: Cannabis Retail for Varda (CUP#6758)
3341 East Colorado Boulevard
Council District 4

Dear Mr. Fong:

On December 19, 2019 at 1:36 p.m., your *Conditional Use Permit: Cannabis Retailer* application #6758 to allow the retail sales of cannabis at the above referenced address was received for processing. Based upon the application and plans received, the application is deemed **incomplete**. The following is a list of required information not included in your application:

INTERIOR BUILDING DETAILS

- a) *Visual simulations of the proposed interior design concept for all publicly accessible areas of the retail store.*

As stated in the Rules and Regulations for *Conditional Use Permit: Cannabis Retailer* applications:

I. Conditional Use Permit Application Acceptance.

- A. Only the first COMPLETE application submitted within a council district will be processed.
 - i. Subsequent additional complete applications received within the same council district will be held in the order received; an application is not considered received until it is complete.

VII. For purposes of establishing compliance with Section 17.050.066 D, the City shall consider the locations identified in all complete and code compliant applications in the order received.

If you wish to pursue a *Conditional Use Permit: Cannabis Retailer* you are required to provide the incomplete information and re-submit the items via the same on-line share folder used for your initial submittal. Further evaluation of this application will not occur at this time.

Your standing on the City's list of complete applications will be determined by the date/time stamp of any new submittal.

If you have any questions, please contact Guille Nunez at (626) 744-7634 or gnunez@cityofpasadena.net .

Sincerely,

A handwritten signature in black ink, appearing to read "Guille Nunez". The signature is fluid and cursive, with the first name "Guille" and last name "Nunez" clearly distinguishable.

Guille Nunez
Management Analyst IV