

Large Scale Event Management

Course Length 5 hours

- I. Introduction
 - A. Purpose
 - 1. To provide basic training to personnel assigned to work in a position of Event Commander at Rose Bowl or other large venue events.
 - B. Attendees Expectations
 - 1. Upon completion, personnel will have a working understanding of traffic and crowd control management procedures related to large scale events.
 - 2. Personnel will have the ability to successfully accept the role of Event Commander at Rose Bowl and/or other off site venues.

- II. Crowd Control Management
 - A. Responsibilities
 - 1. Review of over all plan
 - a. Event timeline
 - b. Special details
 - c. Personnel assignments
 - d. Intelligence gathering / Threat level
 - 2. Assume Command of event
 - a. Identify yourself as the Officer in Charge
 - b. Identify assisting supervisors
 - 3. Brief supervisors & personnel
 - a. Arrest & ejection procedures
 - b. Deployment assignments
 - c. Special concerns (Tunnels, Restrooms, obstructed view locations, security cameras, etc.)
 - d. Restricted items & updated security concerns
 - 4. Briefing for non-law enforcement personnel (Security, ushers, game officials, coaches, promoters, vendors, etc.)
 - 5. Inspect site prior to authorizing public access
 - a. Are gates, intersections or sidewalks obstructed
 - b. Unauthorized unidentified vehicles in or close to venue to cause concern
 - c. Safety and liability issues
 - d. Emergency access or exits unlocked and staffed
 - e. Police or security in place at gates

6. Confer with venue management & event promoters
 - a. Obtain up to date information
 - b. Address any issues or problems
 - c. Agree on opening and starting times of event or venue
7. Identify a central command location
 - a. Command Post
 - b. All entities identified and represented
 - c. Oversee management of event
 - d. Assure communication with necessary resources

III. Traffic Management

A. Responsibilities

1. Review Operation's Plan & Event Time Line
2. Assume Command of event
3. Confer and brief with Traffic Lieutenant & Sergeants
4. Review traffic ingress and egress patterns and alternate plans

IV. Emergency Response

A. Responsibilities

1. Identify command structure
2. Identify and secure possible command post locations
3. Identify available emergency resources
4. Have knowledge regarding Command Post Management
5. Identify necessary logistical requirements
6. Have knowledge of Mutual Aid deployment procedures
7. Have access to Unusual Occurrence Manual

V. Debriefing

A. Responsibilities

1. Notes regarding issues
2. Game/Event stats
3. Meet with supervisors
4. After Action report