



## APPLICATION FOR REGISTRATION: DISPLAY OF ANIMALS ON CITY PROPERTY

(Applications must be submitted at least 14 days prior to the date on which the animals are scheduled for display)

**TYPE or PRINT IN INK. Enter N/A where requested information does not apply. Leave NO BLANK SPACES.**

ANIMAL HANDLER INFORMATION	EVENT INFORMATION
<b>Animal Owner</b> DBA: _____ Phone: _____ Email: _____	<b>Event Name:</b> _____ <b>Date(s) of Event:</b> <input type="checkbox"/> Public Event <input type="checkbox"/> Private Event (Hand wash station required for events open to the public)
<b>Mailing Address:</b> _____	<b>Event Address:</b> _____
<b>Onsite Animal Handler(s)</b> Name: _____ Phone: _____	<b>Hours of Event:</b> Setup: _____ Event: _____
<b>Veterinarian on Record</b> Name: _____ Phone: _____	<b># of Employees working directly with the animals:</b> _____

### EXEMPTIONS

The display of wild or exotic animals for educational or therapeutic purposes under the sponsorship of the following accredited institutions are exempt from registration fees

- American Zoological Association     
  Association of Sanctuaries     
  City Poundmaster  
 (Documentation must be attached to be eligible for exemption)

### ANIMAL REGISTRATION

- State Dept. of Fish and Game     
  Federal Fish and Wildlife     
  Any Other Governmental Agency  
 Name: \_\_\_\_\_

### LIST AND DESCRIBE EACH ANIMAL TO BE DISPLAYED AT THE EVENT

Attach additional pages as necessary

Animal	List special equipment required to handle the animal	Describe what the animal will be used for during the event	Number of hours worked during the event

**ANIMAL CARE PROVIDED**  
Provide Detailed Information

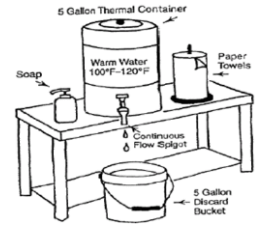
Describe Type of Housing and Bedding	
Describe Type of Food and Storage Location	
Describe Method for Removal and Storage of Animal Waste	

**HANDWASH FACILITIES**

**Handwashing facilities shall be provided at public events**

**Select type of handwashing facility provided:**

- Gravity-fed warm water (100°F) with spigot and catch basin. Waste water must be properly disposed.
  - Self-contained portable unit (with potable water and waste water holding tanks)
- \* Hand soap, single-use towels, trash receptacle, and handwashing signage required



**RECORD REQUIREMENTS**

**List past complaints, citations or investigations involving sustained allegations of cruelty to animals conducted by a local humane society or animal control agency while animals have been under the control of the registrant (if applicable):**

**Animal Handler Acknowledgment**

I have completed the application to the best of my ability.  
 I understand that I may be asked to provide additional information in order for the registration to be approved and that the information provided is considered part of the application. I understand that failure to provide required information will delay or prevent approval.  
 I understand violation of a provision of the Animal Display Ordinance (Pasadena Municipal Code 6.40) is subject to an administrative fine.  
 I certify or declare under penalty of perjury that the statements herein are true and correct and assume responsibility.

**PROHIBITIONS**

- It is unlawful for any person to display or sponsor a display of wild or exotic animals on any public property.**
- It is unlawful for any person to conduct or participate in rodeos on public property.**
- It is unlawful to operate without a valid Statement of Registration.**

**APPLICATION COMPLETED BY:**

Print Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications may be submitted in person or by email to [envhealth-specialevents@cityofpasadena.net](mailto:envhealth-specialevents@cityofpasadena.net). Payment is due at time of submission. To pay by credit card, complete the Credit Card Authorization Form. Checks are not accepted.

+++++ DO NOT COMPLETE INFORMATION BELOW – FOR OFFICE USE ONLY +++++

Date Received:	Application Approved	Date Reviewed:
Received By:	<input type="checkbox"/> Yes <input type="checkbox"/> No (See reason below) <input type="checkbox"/> Exempt	Reviewer Signature:
Comments:		



## CREDIT CARD AUTHORIZATION FORM

The Display of Animals on City Property Application is due with payment 14 days prior to the event to avoid late fees.

<b>Cardholder Name:</b> _____			
<b>Card Type:</b>	<input type="radio"/> Visa	<input type="radio"/> MasterCard	<input type="radio"/> American Express
<input type="radio"/> Discover			
<b>Card Number:</b> _____			
<b>Expiration Date:</b> _____	<b>Security Code:</b> _____	<b>ZIP:</b> _____	
<b>Amount: \$</b> _____	<b>Signature:</b> _____		

### NO REFUNDS

Community Event Fee Descriptions	FY 2017 Fee
Animal Keeper	\$40.00