

PUBLIC HEALTH PROTOCOLS OUTDOOR LIVE AUDIENCE EVENTS

Effective Date: Monday, April 5, 2021, 12:01 AM

At this time, all public health jurisdictions in Los Angeles County, including the City of Pasadena, are in **Tier 3, Moderate (Orange)** of the State of CA Public Health Order [Blueprint for a Safer Economy](#).

Outdoor live events may operate at a maximum 33% capacity and in compliance with all other requirements in the California Department of Public Health (CDPH) [Guidance for Outdoor Seated Live Events and Performances](#).

This document provides guidance for outdoor seated live events and entertainment with audiences to support a safe, clean environment for workers, volunteers, and customers/patrons. Performances that take place in other venues (such as restaurants, bars, houses of worship, etc.) must also follow the applicable sector guidance. Businesses must identify and monitor the County Risk Level for the county the business is operating in and make required adjustments to their operations. For the most updated information on county status, visit [Blueprint for a Safer Economy](#).

Live audience event operators – Designate a Coordinator who is onsite and responsible to ensure staff, visitors and patrons are compliant with protocols.

Steps to Reopen

- ✓ Follow all directives in the CDPH [Guidance for Outdoor Seated Live Events and Performances](#)
- ✓ Review, sign, and implement all of the protocols in this checklist
- ✓ Follow additional protocols relevant to operations: <https://www.cityofpasadena.net/covid-19/#guidance-faq-protocols>
 - Restaurants, Bars and Breweries - Public Health Reopening Protocol
 - Office Workspace – Public Health Reopening Protocol
 - Hotels and Lodging - Public Health Reopening Protocol
- ✓ Provide a copy of the Public Health Reopening Guidance to each staff member, family, and youth or adult participant, and conduct education about these protocols.

Monitoring Protocol

- Instruction and information signage is posted throughout the outdoor facility (indoor activity is not allowed at this time) regarding infection control, physical distancing and the use of face masks.
- Signs are posted that instruct visitors that they should stay home if sick with respiratory symptoms.
- Individuals are asked to leave if not complying with these restrictions

Helpful Contact Information

If you have questions, or if you observe a violation, you can request information or submit a complaint through the Citizen Service Center. Call 626-744-7311 or visit <https://www.cityofpasadena.net/CSC>.

Key Practices



COVER YOUR COUGH WITH YOUR ELBOW OR TISSUE (THEN DISPOSE AND WASH YOUR HANDS)



STAY HOME IF YOU ARE SICK



PRACTICE PHYSICAL DISTANCING OF 6 FEET OR MORE



WASH YOUR HANDS WITH SOAP AND WATER FOR 20 SECONDS, FREQUENTLY



COVER NOSE AND MOUTH WITH A HIGH QUALITY MASK



PERFORM DAILY HEALTH SCREENINGS

OUTDOOR LIVE AUDIENCE EVENTS PUBLIC HEALTH REOPENING PROTOCOL CHECKLIST

Outdoor live audience event operators must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is inapplicable to the site. All policies described in this checklist, other than those related to terms of employment, are applicable to delivery staff and other third party companies on the premises. Designate one individual to be in charge of planning and implementation of all items. Submission of Protocol to a City Department is not required unless explicitly requested.

PERSON RESPONSIBLE FOR IMPLEMENTING PROTOCOLS	
Live Event or Facility Name: <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	
Coordinator: <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	
Title: <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	
Phone Number: <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	Date: <div style="border: 1px solid black; height: 25px; width: 100%;"></div>
Outdoor Occupancy (<i>per applicable Building or Fire Code</i>): <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	Outdoor Occupancy at 33% (<i>not to exceed 33%</i>): <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

REDUCING RISK OF COVID-19 TRANSMISSION

Staff, Visitor and Patron Safety

- Connect staff, visitors and patrons to resources to access health insurance, a primary care doctor, and COVID-19 testing prior to reopening, such as calling 211 or 626-744-6068 for information on health insurance and primary care physicians, or visiting <https://www.cityofpasadena.net/public-health/>.
- Designate one person to serve as coordinator, who acts as the liaison to the Pasadena Public Health Department in the event of an outbreak. These steps must be taken immediately upon notification of any member in attendance tests positive for, or has symptoms consistent with COVID-19:
 - Send the individual home immediately if they arrive sick or become sick during the day, ensuring physical distancing, that they are wearing a face mask (provide with a surgical mask if possible), and privacy is maintained. Encourage individual to contact their medical provider. If the illness is work-related, the employer should facilitate

appropriate care for the staff member, the worker's compensation process, leave time, and California Occupational Safety and Health Administration (OSHA) record keeping.

- For anyone who is waiting to be picked up from the ceremony site due to symptoms of COVID-19 or history of close contact with someone with COVID-19, place that person in an isolation area with monitoring, where applicable, preferably in an area where others do not pass. Provide divided spaces for those who are asymptomatic, separated from those who are symptomatic. Make sure that the person keeps a face mask on (provide with a surgical mask if possible). When a parent/guardian arrives to pick up a youth, have the individual walk, supervised, to meet them, if possible, since the parent may also have COVID-19.
 - Providing [fact sheets/information](#), in an appropriate language, on maintaining isolation and quarantine in accordance with Health Officer Orders and CDC guidance.
 - Making an immediate report to the Pasadena Public Health Department any time a student or staff member with COVID-19 (confirmed by a lab test or physician diagnosis) was at the site while sick or up to 48 hours before showing symptoms. The coordinator must call (626) 744-6089 or email nursing@cityofpasadena.net and provide all information requested by the Health Department. Testing resources can be found by calling the individual's physician, and also at <https://www.cityofpasadena.net/covid-19/> and <https://covid19.lacounty.gov/>.
 - Work with the Pasadena Public Health Department to investigate any COVID-19 illness. The coordinator should designate trained staff to compile individual and personnel records, and attendance logs to provide information as quickly as possible to the Health Department, including accurate contact information (phone, address, email) of all staff, players, and visitors and who had close contact (within 6 feet for a cumulative total of 15 minutes or more over a 24-hour period, regardless of whether a mask was worn).
- Workplace leave policies have been reviewed and modified to ensure that employees are not penalized when they stay home due to illness.
 - All staff and students have been told not to come if sick, or if they have been exposed to a person who has COVID-19 or are in the stable group as a person with COVID-19.
 - All people present must wear face masks at all times. See additional information below.
 - Individuals have been reminded to adhere to personal prevention actions including:
 - Stay home when you are sick.
 - Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizer that contains at least 60% alcohol. Wash your hands at a minimum before meals, after using the restroom and after coughing and sneezing.
 - Cover your coughs and sneezes with a tissue, and then dispose of the tissue and clean your hands immediately. If you do not have a tissue, use your elbow (not your hands).
 - Do not touch your mouth, eyes, nose with unwashed hands.
 - Avoid contact with people who are sick.
 - Avoid sharing items such as phones or other devices. If devices must be shared be sure to wipe them down with a disinfectant wipe before and after sharing.

- Constantly observe distances in relation to other individual. Always maintain the recommended minimum 6 feet separation from individuals outside of your immediate household.
- Disinfect frequently touched objects and surfaces.

Health Screening

- Conduct daily symptom checks (fever of 100°F or above, cough, shortness of breath or difficulty breathing, fatigue, sore throat, chills, headache, muscle or body aches, a new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea) before or upon arrival. The screening prior to arrival must include asking if the employee has had contact with a person known to be infected with COVID-19 in the last 14 days, and whether the individual is currently under isolation or quarantine orders. Consult the CDC website for the most current list of COVID-19 [symptoms](#).
- These checks can be done remotely or in person upon arrival.
- Institute a plan in the event that one or more individuals is diagnosed (by a physician or lab test) with COVID-19. The plan should include immediate isolation of the individual at home and self-quarantine of everyone that came into contact (within 6 feet for a cumulative total of 15 minutes or more over a 24-hour period, regardless of whether a mask was worn) or was in the same stable cohort with the ill person. The plan should also include options for all individuals identified as contacts to be tested for COVID-19 with an FDA-approved PCR test (not a blood test). However, contacts must still maintain quarantine for 10 days, even with a negative test, and continue checking for symptoms for 4 days.
- Notify staff that they are not to come to work if sick or if they are exposed to a person who has COVID-19. Staff who are [fully vaccinated](#) for COVID-19 (2 or more weeks after a 2-dose vaccine series OR 2 or more weeks after a single dose vaccine) do not need to quarantine after exposure to someone with COVID-19 if asymptomatic, and may come to work if asymptomatic. The local Health Officer Order requires everyone to self-isolate when sick with COVID-19. It also requires individuals to self-quarantine for 10 days from last contact with someone with COVID-19, unless fully vaccinated. Anyone who is a close contact with someone with COVID-19 must check for symptoms for 14 days regardless of vaccination status. The employee must isolate from others immediately if symptoms develop within 14 days of exposure. Quarantine must be maintained for 10 days, even if test results are negative (no virus detected).
- In addition, conduct visual wellness checks of all staff, adults and youth, during activities and take temperatures with a no-touch thermometer, if possible.
- Require any player or coach diagnosed with COVID-19 to stay home for at least 10 days and until 24 hours after fever and symptoms resolve (without use of fever-reducing medications).
- Review and modify workplace leave policies to ensure that staff are not penalized when they stay home due to illness.

Reduced Contact

- Ensure to implement all protocols as outlined in the CPDH guidance: [Guidance for Commencement and Graduation Ceremonies](#)

Face Masks*

- All individuals are required to wear an appropriate face mask with 2 or more layers that covers the nose and the mouth at all times. This applies to all adults and to children 2 years of age and older. Masks with one-way valves and single layer cloth face masks must not be used. Only individuals who have been instructed not to wear a face mask by their medical provider due to a medical condition, mental health condition, or disability that prevents wearing a face mask are exempt from wearing one. Reference CDC guidance for better masks: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/effective-masks.html>
- Double masking**, as described by the CDC, can increase protection if it improves the seal and filtration, so one option is wearing a multi-layer disposable mask with a multi-layer, well-fitting cloth mask that pulls the edges of a disposable mask against the face.
- Prohibit employees from eating or drinking anywhere inside the workplace other than designated break areas (staying at least 6 feet apart) to ensure face masks are worn consistently and correctly.

** Individuals with chronic respiratory conditions, or other medical conditions that make use of a face mask hazardous are exempted from this requirement. Children under age 2 years should not wear a face mask. Refer to the [CDC guidance on masks](#) for additional information on use and care of the face mask.*

Hand Hygiene

- Individuals should use hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers, especially when hands are visibly dirty.
- Children under age 9 should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222. Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children. Isopropyl hand sanitizers are more toxic and can be absorbed through the skin.

Sanitization and Cleaning

- When choosing cleaning products, use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list “N” and follow product instructions. These products contain ingredients which are safer for individuals with asthma.
- Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on the hazards of the chemicals, manufacturer’s directions, and Cal/OSHA requirements for safe use.
- Custodial staff with the responsibility of cleaning and disinfecting the site must be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products must be kept out of children’s reach and stored in a space with restricted access.
- Sanitize commonly used items regularly.