

**NOTICE INVITING BIDS**  
for  
**RELOCATION OF TEMPORARY SHELTER STRUCTURE**  
**In the City of Pasadena, California**

General work description: The project scope includes, but is not limited to, minor grading and removal and reconstruction of concrete hardscape, cross gutter, and driveway apron to allow proper drainage per Pasadena City Standard. Re-installation of bollards and truncated domes.

Length of contract to complete (including procurement and all punchlist items): **15** working days

The estimate bid range: \$30,000 - \$40,000

Bids shall be received electronically through Planet Bids ([www.planetbids.com](http://www.planetbids.com)) **prior to 2:00 pm on November 10 2022**. A bid received after the time set shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums.

A copy of the bid package is available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=14770>.

The Pasadena Supplements and Modifications to the Standard Specifications for Public Works Construction ("Greenbook") is available, if needed, online at:

<https://ww5.cityofpasadena.net/public-works/wp-content/uploads/sites/52/2016/10/Supplements-and-Modifications-to-the-Green-Book-2006-Edition.pdf>

From time to time, the City finds it necessary to issue addendum(a) to bid specifications after those bid specifications have been released. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective bidders to register on the City's database to ensure receipt of any addendum(a) prior to bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=14770> The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

A mandatory pre-bid meeting is scheduled for **October 27, 2022** at **10:00 a.m.** at 2180 E. Foothill Blvd, Pasadena, California, 91107. This meeting is to answer any questions regarding the project plans and specifications, and review site conditions.

**ATTENDANCE IS MANDATORY**

Deadline for Bidder Request for Information and/or Equal Substitution Request must be submitted to the Agency Representative by **November 4, 2022, at 2:00 p.m.** All RFIs and/or Substitution request must be submitted via e-mail to Tiffany Chen, email: [tchen@cityofpasadena.net](mailto:tchen@cityofpasadena.net).

Each Bidder must hold an active **Class A** or **B** License with the State of California Contractors License Board and at the time of bid submission, except as to joint venture Bidders, who shall be licensed as provided in Business and Professions Code §§ 7029.1 and 7028.15(c). In addition, the Bidder or a listed Subcontractor must hold all applicable certifications/registrations from the following regulatory agencies relevant to the project.

Pursuant to the provisions of Section 1770 to 1782 of the California Labor Code, the California Department of Industrial Relations has ascertained the general prevailing rate of wages in the county in which work is to be done. A copy of the general prevailing rate of wages is on file with the City Engineer and is available for inspection and reference during regular business hours.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The Contractor must post job site notices prescribed by regulation (See e.g. 8 Cal. Code Reg. Section 16451(d)).

Contractors and Subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner (aka Division of Labor Standards Enforcement).

**Electronic Bid bond is required:** Bidders must provide all required information for the city to verify the bond with their bid (PDF file). The bond must meet the following requirements and characteristics: Bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids. If the Bidder to whom the contract is awarded shall for fifteen (15) calendar days after such award fail or neglect to enter into the contract with the required insurance documentation and the Construction & Demolition Waste Management Plan, and file the required bonds, the City may deposit in its treasury said bid security and, under no circumstances, shall it be returned to the defaulting Bidder. Failure to return signed contract with all the attachments stated above may result in having the project awarded to the next lowest bidder.

Refer to the Specifications for complete details and bid requirements. Specifications and this notice shall be considered a part of any contract made pursuant thereto.

MIGUEL MÁRQUEZ  
City Manager

Dated: 10/4/22 (Authorized by City Attorney)  
Publish: 10/20/22 and 10/27/22