

CITY OF PASADENA

Notice Inviting Bids

For

Villa Parke - Parking Lot ADA Improvements

3.1. Submitting Bids

Bids will be received electronically via the City's [eProcurement Portal](#) no later than 2:00 pm on Thursday, March 14, 2024 and will be opened at that time and date. A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit their proposal/bid via the City's eProcurement Portal.

Plans and Specifications are available at:

<https://procurement.opengov.com/portal/pasadena>

<https://procurement.opengov.com/portal/pasadena/projects/72401>

3.2. Questions and Answers

Questions must be submitted via the City's eProcurement Portal. Any questions submitted after 2:00 pm on Friday, March 8, 2024 will not be answered. During the bidding period, the City may find it necessary to issue addendum(a) to bid Specifications after those bid Specifications have been released. Only those parties that have registered with the City as a follower of a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective Bidders to register on the City's eProcurement Portal to ensure receipt of any addendum(a) prior to bid submittals. The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City's website. The Bidder is required to acknowledge all addenda received in Bidder's Proposal.

3.3. Pre Bid Meeting

See the Timeline in the "Instructions to Bidders" ([#Instructions to Bidders](#)). If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline ([#Instructions to Bidders](#).) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend. A pre-bid meeting is scheduled for Thursday, February 29, 2024 at 10:00 am in the Public Works 363 E. Villa Street, Pasadena CA 91101 (East Parking Lot). This meeting is to answer any questions regarding the project Plans and Specifications.

3.4. California Public Contract Code, § 3300

In accordance with the provisions of California Public Contract Code, § 3300, each Bidder must hold an active A or B at the time of bid submission, except as to joint venture Bidders, who shall be licensed as provided in California Business and Professions Code, §§ 7029.1 and 7028.15(c).

Each Bidder or listed Subcontractor must also hold an active license issued by the California Contractors State License Board in the following classification(s):

C12 (Earthwork and Paving)

C8 (Concrete)

Pursuant to the provisions of §§ 1770 to 1782 of the California Labor Code, the California Department of Industrial Relations has determined the general prevailing rate of wages in the county in which the work is to be done. A copy of the general prevailing rate of wages is on file with the City Engineer and is available for inspection and reference during regular business hours.

3.5. § 4104 of the California Public Contract Code

A Contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of § 4104 of the California Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to California Labor Code, § 1725.5. It is not a violation of California Labor Code, § 1771.1 for an unregistered Contractor to submit a bid that is authorized by § 7029.1 of the California Business and Professions Code or by §§ 10164 or 20103.5 of the California Public Contract Code, provided the Contractor is registered to perform public work pursuant to § 1725.5 at the time the contract is awarded.

3.6. Department of Industrial Relations

The Contractor must post job site notices prescribed by regulation in accordance with California Labor Code, § 1771.4.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Contractors and subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner's Office utilizing the Department of Industrial Relation's electronic certified payroll reporting system.

3.7. Electronic Bid bond

Electronic Bid bond is required. Bidders must provide all required information for the City to verify the bond with their bid. The bond must meet the following requirements and characteristics: Bid security in the amount of five-percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids.

Bid Bond Instruction:

Electronic Bid bond is required. Bidders must provide all required information for the City to verify the bond with their bid (PDF file). The bond must meet the following requirements and characteristics: Bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids. If the Bidder to whom the contract is awarded shall for fifteen (15) calendar days after such award fail or neglect to enter into the contract with the required insurance documentation, submit the Construction & Demolition Waste Management Plan, and file the required bonds, the City may deposit in its treasury said bid security and, under no circumstances, shall it be returned to the defaulting Bidder. Failure to return signed contract with all the attachments stated above may result in having the project awarded to the next lowest bidder.

Here is what bidders must provide to their bonding agent when trying to setup a bid bond for the City of Pasadena: The Project ID of the solicitation on which you are bidding. Your Contractor Vendor ID which is your Federal Tax ID or it's equivalent. Both fields are required for validation. If you are having trouble finding these ID's, please contact Surety2000 at 1-800-660-3263 or email help@surety2000.com

3.8. Refer to the Specifications

Refer to the Specifications for complete details and bid requirements. The Specifications and this notice shall be considered a part of any contract made pursuant thereto.

Release Date: Thursday, February 22, 2024

MIGUEL MARQUEZ
City Manager