

## CITY OF PASADENA

### Notice Inviting Bids

For

#### *Fire and Security Alarm Services*

*Notice is hereby given that the City of Pasadena is calling for sealed bids for the Public Works Department, BSFMD and will receive sealed bids prior to 3:00 pm, Tuesday, April 2, 2024 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena>) for this solicitation named "Fire and Security Alarm Services" Project ID: 2024-IFB-LM-008.*

#### 1.1. Summary

The City of Pasadena Public Works Department is requesting bids from qualified firms for the Building Systems and Fleet Management Division to provide comprehensive fire and security alarm system services at all locations listed in the Bidder's Proposal section of this document. The City may from time to time, without invalidating the Contract, add, delete, or change any of the locations.

The Contractor shall furnish all supplies, materials, labor, tools, equipment, and transportation, and perform all operations necessary to monitor, inspect, test, certify, and repair fire and security alarm detection systems and fire sprinkler systems in accordance with National Fire Protection Association (NFPA) 25 and NFPA 72 standards. Such systems include but are not limited to; smoke detectors, pull stations, wet/dry pipe sprinklers, fire pumps, Halon Suppression System, and all other associated components.

#### 1.2. Delivery Instructions

Bids will be received via the City's [eProcurement Portal](https://procurement.opengov.com/portal/pasadena) (<https://procurement.opengov.com/portal/pasadena>). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [Submittals/Checklist](#). Bids will be received prior to 3:00 pm on Tuesday, April 2, 2024 and will be opened online at that time.

Copies of the Specifications and all required forms may be obtained for this solicitation online: <https://procurement.opengov.com/portal/pasadena/projects/57931>

Addenda shall be acknowledged via the City's [eProcurement Portal](#). Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

#### 1.3. Pre-bid Conference

See the Timeline in the section named "[Instructions to Bidders](#)." If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline ([#Instructions to Bidders](#)) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend.

Each prospective bidder will have the opportunity to clarify and ask questions regarding these Specifications. The Pre-bid Meeting will be held at the time, date, and location in the Timeline of this solicitation.

#### 1.4. NOTICE REQUIREMENTS

No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

#### 1.5. Required Licenses (Eligibility Requirement)

Bidders must possess and provide the following license(s) or certification(s) to be deemed qualified to perform the work specified:

Valid C-10 and Alarm Company Operator licenses issued by the California State Contractor License Board.

#### 1.6. [Deadline for Questions](#)

The deadline to submit questions related to this solicitation is Monday, March 25, 2024, prior to 3:00 pm.

Questions regarding this solicitation should be submitted directly through the City's [eProcurement Portal](#) Q&A function. Do not contact any other City employee or official regarding this solicitation. Any questions submitted after the date and time specified may not be considered.

#### 1.7. [Release Date](#)

Release Dated: Thursday, March 14, 2024

MIGUEL MÁRQUEZ  
City Manager