

## CITY OF PASADENA

### Notice Inviting Bids

For

#### *Gold-Leaf Lettering for Fire Apparatus*

Notice is hereby given that the City of Pasadena is calling for sealed bids for the Fire Department and will receive sealed bids prior to 3:00 pm, Monday, April 8, 2024 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena/projects/83050>) for this solicitation named "Gold-Leaf Lettering for Fire Apparatus" Project ID: 2024-IFB-LM-0153.

#### 2.1. Summary

The Pasadena Fire Department is requesting proposals for gold-leafing and pinstriping services for our existing and new apparatus, including gold-leaf work on ladder trucks, fire engines, rescue ambulances, and other specialized rescue vehicles.

Gold-leafing must include masking, sanding, and removal of current gold leaf, and re-application with 23 carat gold.

#### 2.2. Delivery Instructions

Bids will be received via the City's [eProcurement Portal](https://procurement.opengov.com/portal/pasadena) (<https://procurement.opengov.com/portal/pasadena>). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [Submittals/Checklist](#). Bids will be received prior to 3:00 pm on Monday, April 8, 2024 and will be opened online at that time.

Copies of the Specifications and all required forms may be obtained for this solicitation online: <https://procurement.opengov.com/portal/pasadena/projects/83050>

Addenda shall be acknowledged via the City's [eProcurement Portal](#). Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

#### 2.3. Pre-bid Conference

See the Timeline in the section named "[Instructions to Bidders](#)." If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline ([#Instructions to Bidders](#)) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend.

Each prospective bidder will have the opportunity to clarify and ask questions regarding these Specifications. The Pre-bid Meeting will be held at the time, date, and location in the Timeline of this solicitation.

#### 2.4. Deadline for Questions

The deadline to submit questions related to this solicitation is Tuesday, April 2, 2024, prior to 5:00 pm.

Questions regarding this solicitation should be submitted directly through the City's [eProcurement Portal](#) Q&A function. Do not contact any other City employee or official regarding this solicitation. Any questions submitted after the date and time specified may not be considered.

#### 2.5. Release Date

Release Dated: Thursday, March 28, 2024

MIGUEL MÁRQUEZ  
City Manager

