



City of Pasadena
FRANCHISE NEWSLETTER
DECEMBER 2018

CHRISTMAS TREE COLLECTION

Franchisees are required to pick up Christmas trees per your franchise agreement. Please inform your customers about your company's holiday tree collection/recycling options and ask their support in properly disposing of Christmas trees. In January 2019, we will request information on the number of Christmas trees each franchisee collects from Pasadena.

NON-PERMITTED HAULERS

In the past three months, staff issued one or several citations to the following non-permitted haulers:

- A & A Henins, Inc.
- JPA Construction Clean-up Service Inc.
- Luis T. Leyva/Leiva's Roll-off Inc.
- Segovia Disposal LLC
- Shunt Ovakyan/Clean Junk Out Inc.

We urge you to continue reporting non-permitted haulers to our Code Compliance Officers:

Gevorg Grigoryan
(626) 744-7118
ggrigoryan@cityofpasadena.net

Giovanni Benitez
(626) 744-4669
gbenitez@cityofpasadena.net

NEW FRANCHISE DATABASE SYSTEM

The City will be implementing a new franchise system that will allow haulers to input data and submit forms electronically. Franchisees will be notified when training is available.

FRANCHISE AMENDMENT

Franchise Term (7/1/18 through 6/30/19)

Thank you for submitting your signed franchise amendment forms. We will soon be mailing your franchise amendment copy to keep in your files.

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THIRD PARTY TONNAGE

It is time again to begin working on your third party survey report forms, which are due in March 1, 2019. Below are the franchisees that submitted third party surveys for 2018-2019 franchise term:

- AAA Rubbish
- American Reclamation
- Athens Services
- Consolidated Disposal
- Valley Vista Services
- Waste and Recycling Services

WASTE CHARACTERIZATION ANALYSIS

It is time again to begin working on your Waste Characterization Analysis report which is due March 1, 2019. Below are the franchisees that submitted a Waste Characterization Analysis for 2018-2019 franchise term:

- Consolidated Disposal Service dba Republic Service
- Waste and Recycling Services

CONTACTS

Carmen Rubio

Phone: (626) 744-7162

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CLOSED 9/80 OFF FRIDAYS

December 7, 2018

December 21, 2018

January 4, 2019

January 18, 2019

February 1, 2019

February 15, 2019

HOLIDAY (CITY OFFICE CLOSED)

12/25/18 (Christmas Day)

1/1/19 (New Year's Day)

1/21/19 (Martin Luther King Jr.)

2/12/19 (Lincoln's Birthday)

2/18/19 (Washington's Birthday)

MAIL & CORRESPONDENCE

All documents requested by City staff should be mailed to:

CHECK WITH COPY OF FEE REPORT

City of Pasadena-Public Works c/o Municipal Services

P.O. Box 7138

Pasadena, CA 91109-7138

**ORIGINAL TONNAGE AND FEE REPORT
WITH COPY OF CHECK**

City of Pasadena

Department of Public Works/SMIWM

Attention: Carmen Rubio

P.O. Box 7115

Pasadena, CA 91109-7215

USPS or FED-EX MAIL DELIVERY

City of Pasadena

Department of Public Works/SMIWM

Attention: Carmen Rubio

233 West Mountain Street, #235

Pasadena, CA 91103