



**APPLICATION FOR A PERMIT TO
 PARK A MOVING VEHICLE/MOVING TRUCK
 IN PUBLIC RIGHT OF WAY**

APPLICANT INFORMATION

Applicant: _____
 Address: _____
 Contact Person: _____
 Cell Phone _____ Alternate Phone: _____
 E-mail: _____

MOVING COMPANY INFORMATION

Moving Company Name: _____
 Address: _____ Phone: _____

Information regarding moving vehicle: (Please confirm dimensions with moving company)

Description of Moving Vehicle: Height: _____ Length: _____ Width: _____ Color: _____
 License Plate #: _____ (if available)

Requested Address to Parking Moving Vehicle: _____
 Requested Date: _____ Requested Time: from _____ to _____

GENERAL GUIDELINES:

Moving Vehicles/Moving Trucks up to 25 feet in total length do not require a permit. To reserve a parking space in front of your home or business you may purchase Temporary No Parking signs from the Parking Office. The fees for Temporary No Parking signs are \$1.50 each plus meter fees if meters are present or street usage fees (\$1.00 per hour per space) during nonmeter hours of operation or when meters are not present. In order for Temporary No Parking signs to be enforceable, they must be posted at least 24 hours in advance and called in to Parking Enforcement at (626) 744-6440 to confirm posting.

Moving vehicles 26 feet in length and over require a pre-inspection to determine viability of a permit. Applications must be submitted 10 days prior to your moving date. It is recommended that you obtain approval on the size of your moving vehicle prior to renting or scheduling your move.

Moving Vehicles/Moving Trucks shall:

1. Not be parked on the street past 10 pm.
2. Not block driveways.
3. Not create a traffic hazard, community inconvenience or nuisance.
4. Be placed so as to minimize the sight visibility issues at intersections and adjacent driveways.
5. Shall maintain 15 ft. clearance on each side of a fire hydrant.
6. It is the permit holders responsibility to read, understand, and abide by posted regulations including the following restrictions: "No Stopping" Zones, Disabled Parking Zones (Blue Curb), "Tow Away" Zones, Fire Hydrants, Red Curb, Taxi Zones, Bus Zones, No Parking for Street Cleaning, Passenger Loading Zones (White Curb), Commercial Loading Zones, Parking Meters (unless arrangements have been made with the Parking Office), and Temporary Parking or Stopping Restrictions. It is recommended that the applicant read the posted signage.
7. It is the permit holder's responsibility to abide by the Department of Transportation's approved parking plan and follow any additional conditions. The director of Transportation or designee may place additional conditions as required to ensure the safety, health and welfare of the public.
8. Fee for Moving Vehicle is \$69.

I declare under penalty or perjury, that I have read and understand and agree to comply with the requirements noted above and the rules and regulations, paid associated fees, agree to pay for any damage to public trees, streets, curbs, meters, sidewalks or other public property, and agree to absolve the City of Pasadena of any claims or any liabilities in connection with the placement/parking of the moving vehicle/moving truck in the public right of way.

 Signature of Applicant

 Date

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Address requested for placement of Moving Vehicle: _____

Diagram: (Please show the location requested for parking the moving vehicle. You may draw a map below or attach a map. Be sure to include the street, property line, driveways, trees, hydrants, and a north arrow.)

Office Use Only:

Permit #: _____

Reviewed by Traffic Division: _____
(Signature)

Date: _____

Comments/Special Conditions: _____

