



DEPARTMENT OF TRANSPORTATION

TEMPORARY ON-STREET CONSTRUCTION PARKING PERMIT TIME RESTRICTED STREET ZONES

APPLICATION GUIDELINES AND RESTRICTIONS

To All Contractors:

The City recognizes the occasional need for construction vehicles to be allowed to park in time restricted zones for a period of time longer than posted. To best accommodate this need, a Temporary On-street Construction Parking Permit program has been implemented. In order to qualify for a permit, you must meet the eligibility requirements of the program and submit photocopies of the documents listed below. **This placard is intended to exempt the user from TIME LIMITED parking ONLY.** Permits issued do not exempt vehicles from any other posted restrictions or where parking is prohibited either by red curb or posted parking prohibitions during the hours such prohibitions are in effect, including posted restrictions for street sweeping, No Parking, No Stopping, or No Stopping/No Parking restrictions, green, yellow, blue or white painted curb zone. Vehicle must be parked in a space where it is legal to park. Vehicles shall not impede traffic or affect public safety. All permit renewals must be reviewed prior to approval. Please be advised that issuance of a Temporary On-street Construction Parking Permit is subject to review and is a privilege and not a matter of right.

The information below represents the terms and conditions that affect your participation in the Temporary On-street Construction Parking Permit program. Please read this information carefully. A copy will be provided for your files.

1. Permits are \$51.00 per month, per permit (Residential areas)
Permits are \$25.00 for one day permit (Residential/Commercial areas)
2. No more than 6 permits will be issued to any one qualifying construction address
3. Permits may be purchased for no more than 6 months at a time (subject to review)
4. Renewal permits are subject to review prior to issuance
5. Permits are valid only at the address printed on the application and permit
6. A photocopy of a valid City of Pasadena construction permit (building, plumbing, electrical, HVAC, etc.) or signed contract with the property owner must be submitted at the time of permit issuance
 - a. Address on permit or contract must match parking location
7. Permits will not be issued 6 months past the date listed on any City of Pasadena construction permit or signed contract (subject to review)
8. Applications for Temporary On-street Construction Parking Permits are available at the **Parking Division, 100 N. Garfield Avenue, Rm N106, Pasadena, CA 91101, (626) 744-7665.**
9. Permits issued do not exempt vehicles from any other posted restrictions or where parking is prohibited either by red curb or posted parking prohibitions during the hours such prohibitions are in effect including:
 - a. Posted restrictions for street sweeping
 - b. Green, yellow, blue or white painted curb zone
10. Vehicle must be parked in a space where it is legal to park
11. Vehicles shall not impede traffic or affect public safety
12. **Temporary On-street Construction Parking Permits are not valid on metered streets unless prior arrangements have been made with the Parking Office for payment of meter fees in addition to the payment of this parking placard. Metered spaces are designated for short term parking therefore you must demonstrate there is a need to park at a metered space prior to being approved to park at a metered space.**
13. Temporary On-street Construction Parking Permits are **NOT** valid between 2:00 a.m. and 6:00 a.m.

I certify that I have read and understand the Guidelines and Restrictions for use of Temporary On-Street Construction Parking Permits.

_____ **Initial (Signature required on backside of this page)**



DEPARTMENT OF TRANSPORTATION

Temporary On-street Construction Parking Permit Program APPLICATION

Construction Site Address: _____

Construction Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone (Day): _____ Alternate #: _____

Construction Permit #: _____ Construction Permit Issue Date: _____

Copy of City Permit or private contract must be attached to application.

Contract #: _____ Contract Issue Date: _____

Property Owner Name: _____ Phone #: _____

Number of Placards Requested: _____

Dates Parking Requested: _____ to _____

I CERTIFY OR DECLARE THAT THE ABOVE LISTED INFORMATION AND ATTACHED DOCUMENTS ARE TRUE AND CORRECT. PROOF OF FRAUDULENT APPLICATION WILL RESULT IN IMMEDIATE DENIAL AND/OR REVOCATION OF PERMITS. I FURTHER UNDERSTAND THAT FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS OF THE TEMPORARY ON-STREET PARKING PERMIT PROGRAM WILL RESULT IN MY PERMITS BEING REVOKED AND I MAY BE SUBJECT TO CITATION OR TOW.

Signature of Applicant _____

Date _____

Print Name _____

Title _____

OFFICE USE ONLY

Table with 6 columns: Placard #, Start, End, Placard #, Start, End. Rows for Placard #1-3 and #4-6.