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AGENDA
Pasadena Public Library Commission

October 16, 2013

MEMBERS

Kathleen Hamilton, Chair District 6
Debbie Ayala, Vice Chair District 2
Karla Bluestone, At Large/7
Sharon Calkin, District 3
Morris Dent, District 4
Victor Gonzalez, District 5
Jane Haderlein, Mayor Appointment
Arnold Siegel, District 1
Wendy Wang, District 7

STAFF

Jan Sanders, Library Director
Jennifer Addington, Library Deputy Director
Barbara Ayala, Management Analyst
Debra Humphrey, Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

Language translation services are available for this meeting by calling (626) 744-4043 at least 24 hours in advance.
Habrá servicio de interpretación disponible para éstas juntas llamando al (626) 744-4043 por lo menos con 24 horas de anticipación.

Public meeting begins at 6:00 p.m. Public comment begins at 6:15 p.m.
Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at http://www.ci.pasadena.ca.us/library/about_the_library/commission/

*Materials related to an item on this Agenda submitted to the Library Commission **after** distribution of the agenda packet are available for public inspection in the Central Library at 285 E. Walnut Street, during normal business hours.*

PASADENA PUBLIC LIBRARY COMMISSION
MEETING AGENDA
Santa Catalina Branch, 999 E. Washington Blvd.
Wednesday, October 16, 2013, 6:00PM
(626) 744-4062

I. CALL TO ORDER/INTRODUCTIONS
Santa Catalina Branch Update – Robin Reidy, Branch Manager

II. COMMUNICATIONS
Letters or Articles Regarding Library Services or Events

III. ACTION ITEM – APPROVAL OF MINUTES
Approval of Minutes for September 18, 2013 Library Commission Meeting*

IV. COMMUNITY COMMENTS (6:15 p.m.)

V. REPORT(S) FROM COMMITTEES/REPRESENTATIVES
a. Friends of the Library Report – Joan Cathcart, President
b. Library Branch Associates Reports

VI. LIBRARY REPORTS
a. Report on ArtNight Participation – Jennifer Addington, Deputy Director

VII. DIRECTOR'S REPORT
a. Update on Library's 130th Anniversary
b. Update on One City, One Story
c. Update on ILS Demonstrations
d. Working Draft – City of Pasadena Strategic Objectives

VIII. NEW BUSINESS (COMMISSION INPUT)
a. Discussion on Use of Library Spaces – Commissioner Calkin
b. Villa Parke Library Signage – Commissioner Siegel

IX. ANNOUNCEMENTS

X. INFORMATION ITEMS
a. Circulation Statistics – September 2013*
b. Library Dashboard*
c. Record of Attendance*
d. Commission Liaison at FOPPL Meetings*
e. Library Commission Meeting Dates*

XI. ADJOURNMENT

*Indicates support material attached

POSTING STATEMENT:
I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 11th of October **by 5:00 p.m.** The agenda may also be viewed at the City's website.
http://www.ci.pasadena.ca.us/commissions/default.asp
In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

DEBRA HUMPHREY, Recording Secretary

PASADENA PUBLIC LIBRARY COMMISSION MINUTES
Lamanda Park Branch, 140 S. Altadena Dr.
6PM – September 18, 2013

PRESIDING: Kathleen Hamilton

PRESENT: Debbie Ayala, Karla Bluestone, Sharon Calkin, Victor Gonzalez, Jane Haderlein, Arnold Siegel

ABSENT: Morris Dent, Wendy Wang

STAFF: Jennifer Addington, Angela Arzu, Martha Camacho, Catherine Hany, Debra Humphrey, Pat Smith, Jan Sanders

I. CALL TO ORDER/INTRODUCTIONS
Chair Hamilton called the meeting to order at 6:00 pm.

Branch Manager Leonard Lane introduced himself to the commission and gave an overview of Lamanda Park programs and events. Leonard manages Lamanda Park and San Rafael as part of the branch pairing. New librarian I, Zyrel Rojo is a tremendous help. District 4 Councilmember Gene Masuda donated teak benches to Lamanda Park. No action taken.

II. COMMUNICATIONS
The commissioners viewed the following articles; Weekend announcement, Folk Singer Ross Altman at Allendale Branch, The Pasadena/San Gabriel Valley Journal News article, Pasadena Extended Hours, BeaconMediaNews.com article, The Smart Card – Do you have one? Pasadena Now article, Bells Will Ring Across Pasadena to Remember the U.S. Constitution at Central and Hastings Branch

III. ACTION ITEM - APPROVAL OF MINUTES
Commissioner Bluestone moved, and Commissioner Haderlein seconded, to approve the minutes of August 21, 2013. The motion carried 6:0. Ayala abstained. Dent and Wang absent.

IV. COMMUNITY COMMENT
There was no community comment.

V. LIBRARY REPORT
Librarians Pat Smith and Angela Arzu reported on another successful Summer Reading Club Program. There was an increase in participation overall for third year in a row.

- Sign-ups: 3,979 (up from 3,913)
- Friends of the Library - Sponsored programs (attendance):
  - Pacific Animal Productions: 10 shows/1,145 attended
  - Thursday Tunes and Tales: 12 shows/945 attended
- Additional Library-Sponsored programs: 1,539 attended
- Preschool Programs (5 years and under): 3,957 (2012: 3,823)
- Number of Books Read: 22,977 (2012: 20,489)
- Number of Book Reports Submitted: 1,365 (2012: 1,107)

VI. DIRECTOR'S REPORT
a. Legislative Update

Director Sanders reported that libraries continue to closely watch two broadband bills; AB1299 and SB740. Both seek to support broadband infrastructure for the unserved, remote parts of the state. No action taken.

b. Library Measures Dashboard
Director Sanders shared the Library's statistics dashboard with the commissioners. No action taken.

c. Facilities Update
Director Sanders reported that Lamanda Park received two new benches in September. San Rafael will begin work on the patio and garden in October. No action taken.

VII. NEW BUSINESS (COMMISSION INPUT)

Commissioner Calkin suggested adding an agenda item for October's meeting to discuss the fourth floor at Central. She has ideas for that area that she would like to share with the commission.

Commissioner Gonzalez announced that Villa Parke is now open on Saturdays. He would like to help get the word and requested copies of flyers to hand out in the area. He would also like an update on the progress of the signage for Villa Parke. Commissioner Siegel said he would contact Public Works regarding the status.

VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

a. Friends of the Library Report
Commissioner Gonzalez asked for an update to invite the Friends to a library commission meeting. Chair Hamilton will write a letter to the Friends inviting them to attend the commission meeting.

b. Library Branch Associates Report
There were no Associates reports.

c. One City, One Story Report
Commissioner Calkin reported that the One City, One Story committee is a fluid and lively group. The committee has an active list of eight books. At the next meeting in October, they will narrow down the booklist. No action taken.

IX. ANNOUNCEMENTS

Commissioner Haderlein announced The Affordable Care Act programs at Central on September 19 at 2PM and October 24 at 7PM. No Action Taken.

X. INFORMATION ITEMS

Record of Attendance – No Action Taken
Commission Liaison at FOPPL Meetings – Chair Hamilton will attend the September 25 meeting and Commissioner Bluestone will attend the October 23 meeting. - No Action Taken

Library Commission Meeting Dates – Next meeting October 16, at Santa Catalina. No action taken.

ADJOURNMENT

With no further business, the Library Commission adjourned without objection at 7:30 p.m.

Kathleen Hamilton, Chair Pasadena Public Library Commission	Debra Humphrey, Secretary Pasadena Public Library Commission

PASADENA PUBLIC LIBRARY
CIRCULATION STATISTICS
SYSTEM MONTHLY COMPARISON

Sep-13

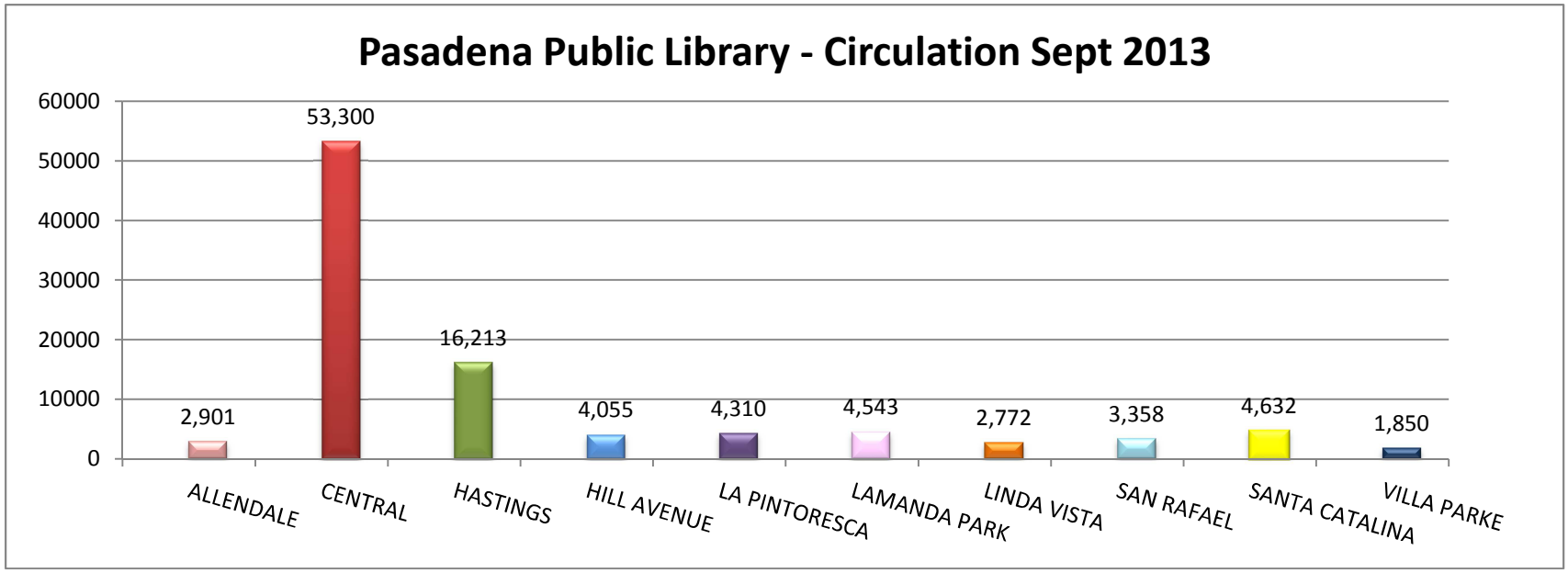
	Sep-12	Sep-13	MONTHLY % CHANGE	FISCAL Y-T-D TOTAL 2012-2013	FISCAL Y-T-D TOTAL 2013-2014	Y-T-D % CHANGE
BRANCH:						
*ALLENDALE	4,124	2,901	-29.66%			
HASTINGS	2,708	16,213	498.71%			
HILL AVENUE	4,269	4,055	-5.01%			
LAMANDA PARK	9,063	4,543	-49.87%			
LA PINTORESCA	6,600	4,310	-34.70%			
*LINDA VISTA	2,878	2,772	-3.68%			
SAN RAFAEL	2,470	3,358	35.95%			
*SANTA CATALINA	5,588	4,632	-17.11%			
+VILLA PARKE	1,542	1,850	19.97%			
TOTAL BRANCH	39,242	44,634	13.74%	131,309	142,722	8.69%
TOTAL CENTRAL	61,386	53,300	-13.17%	190,959	172,295	-9.77%
TOTAL (TELECIRC-PAS) RENEWAL	1,646	2,379	44.53%	5,891	7,579	28.65%
TOTAL (HIP-PAS) RENEWAL	19,504	19,326	-0.91%	61,474	60,173	-2.12%
TOTAL EBOOKS (PAS)	2,144	3,178	48.23%	7,048	9,878	40.15%
MEDIA BOX (CENTRAL)	3,625	3,356	-7.42%	11,950	11,442	-4.25%
MEDIA BOX (HAST)	154	1,014	558.44%	1,749	3,416	95.31%
GRAND TOTAL SYSTEM	**127,701**	**127,187**	**-0.40%**	**410,380**	**407,505**	**-0.70%**

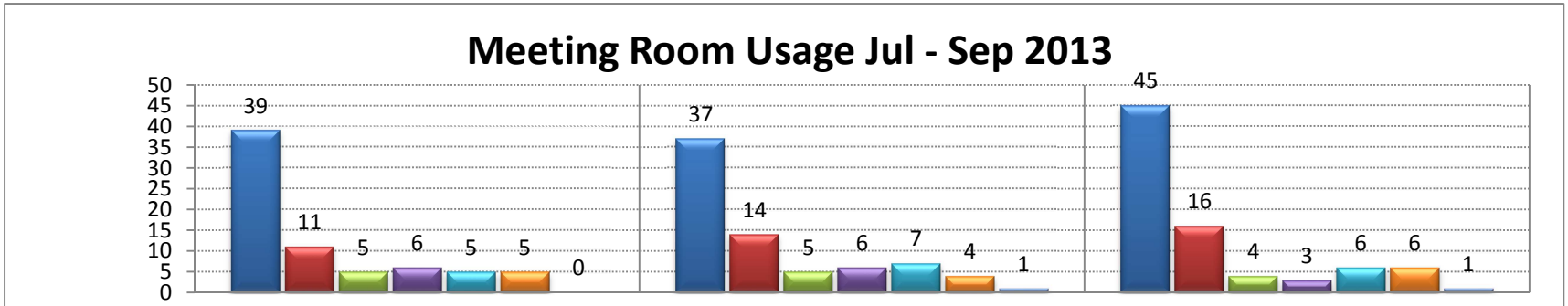
* MEMBER - SCHOOL/PUBLIC LIBRARY COOPERATIVE.
+ INFO STOP AT VILLA PARKE

CIRCULATION STATISTICS
CENTRAL LIBRARY YEARLY COMPARISON

Sep-13

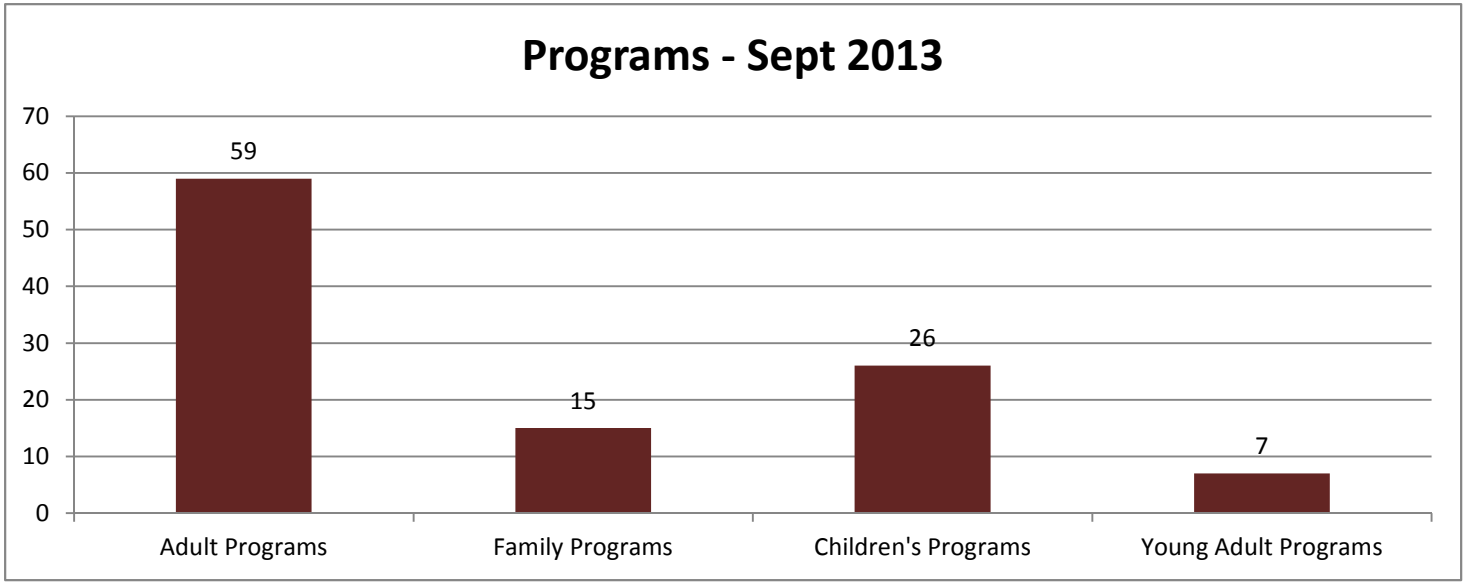
MONTH:	PREVIOUS YEAR DATA 2012-2013	CURRENT YEAR DATA 2013-2014	MONTHLY AMOUNT CHANGE	MONTHLY % CHANGE	PREVIOUS Y-T-D TOTAL	CURRENT Y-T-D TOTAL	Y-T-D AMOUNT CHANGE	Y-T-D % CHANGE
JULY	64,769	60,548	(4,221)	-6.52%	64,769	60,548	(4,221)	-6.52%
AUGUST	64,804	58,447	(6,357)	-9.81%	129,573	118,995	(10,578)	-8.16%
SEPTEMBER	61,386	53,300	(8,086)	-13.17%	190,959	172,295	(18,664)	-9.77%
OCTOBER	61,039		N/A	N/A	251,998	N/A	N/A	N/A
NOVEMBER	53,740		N/A	N/A	305,738	N/A	N/A	N/A
DECEMBER	49,054		N/A	N/A	354,792	N/A	N/A	N/A
JANUARY	58,151		N/A	N/A	412,943	N/A	N/A	N/A
FEBRUARY	51,930		N/A	N/A	464,873	N/A	N/A	N/A
MARCH	60,515		N/A	N/A	525,388	N/A	N/A	N/A
APRIL	60,810		N/A	N/A	586,198	N/A	N/A	N/A
MAY	52,107		N/A	N/A	638,305	N/A	N/A	N/A
JUNE	56,557		N/A	N/A	694,862	N/A	N/A	N/A

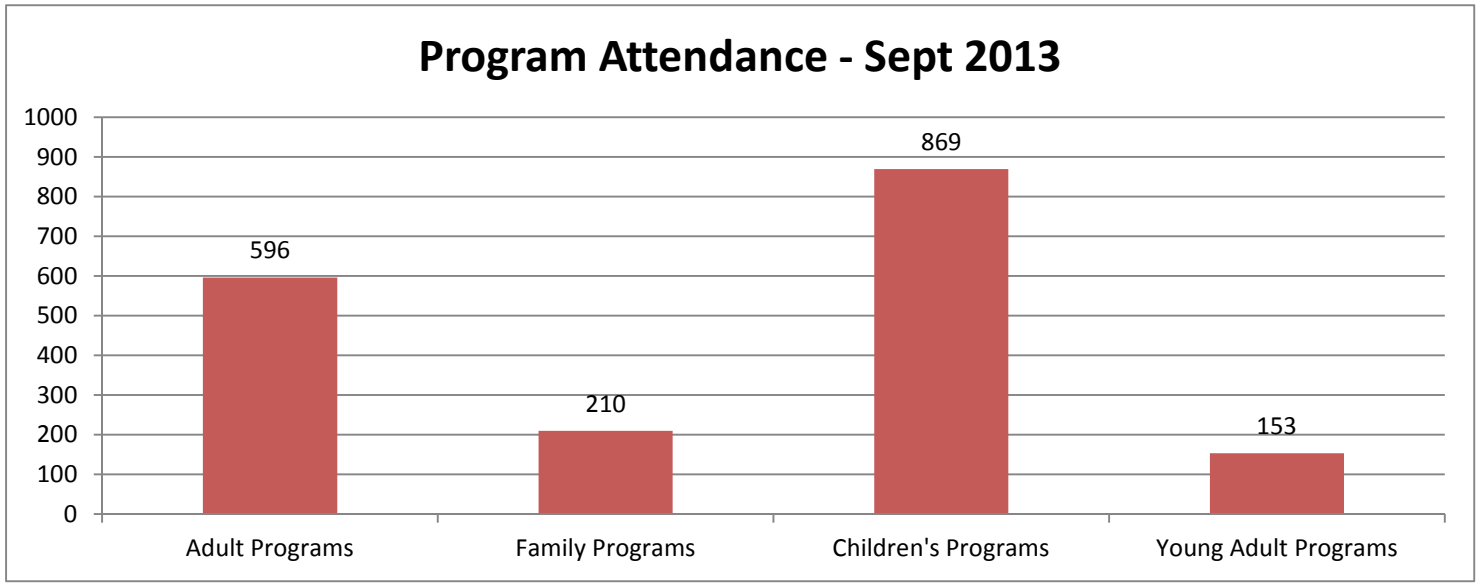




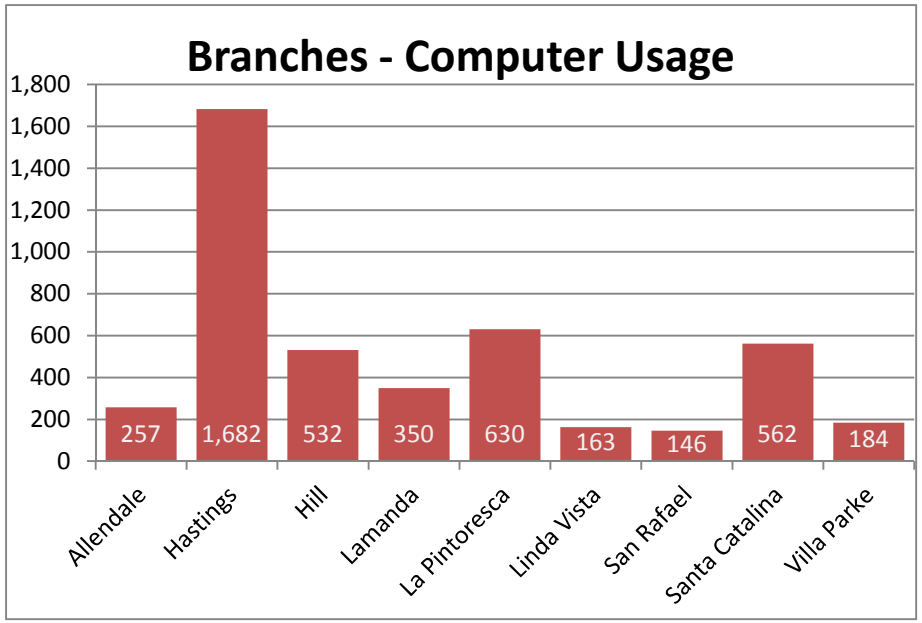
	Jul-13	Aug-13	Sep-13
DRW - Central	39	37	45
Hastings	11	14	16
Hill Avenue	5	5	4
La Pintoresca	6	6	3
Lamanda Park	5	7	6
San Rafael	5	4	6
Santa Catalina	0	1	1

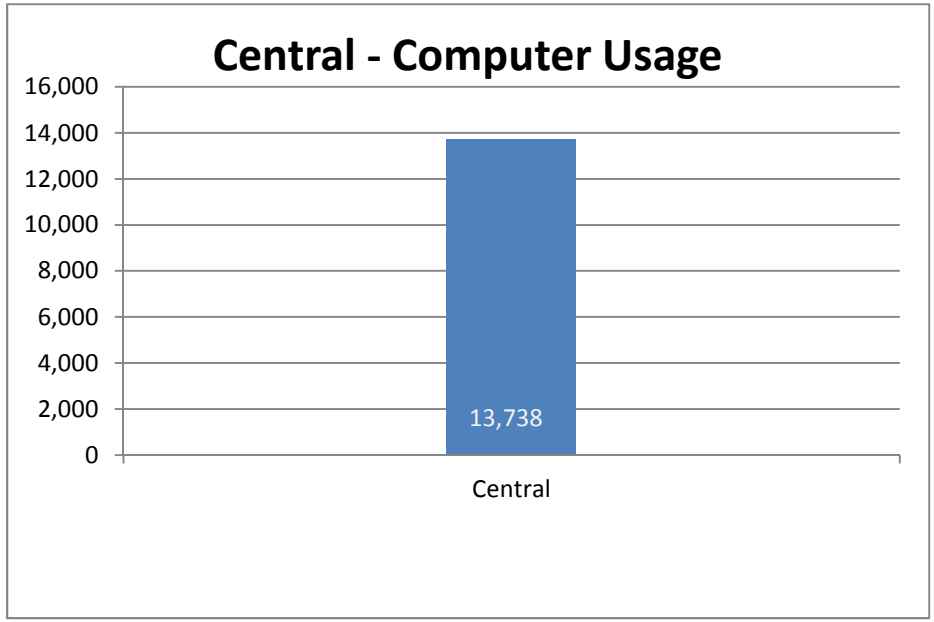
Allendale, Linda Vista, Villa Parke – No meeting space


Programs - Sept 2013
70
60
50
40
30
20
10
0
59
15
26
7
Adult Programs
Family Programs
Children's Programs
Young Adult Programs


Program Attendance - Sept 2013
1000
900
800
700
600
500
400
300
200
100
0
596
210
869
153
Adult Programs
Family Programs
Children's Programs
Young Adult Programs

SEPTEMBER 2013





PASADENA PUBLIC LIBRARY COMMISSION
MEETING ATTENDANCE
JULY 2013 - JUNE 2014

NAME	7/17/13	8/21/13	9/18/13	10/16/13	11/20/13	12/18/13	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14
AYALA, DEBBIE – District 2	xx	E	P									
BLUESTONE, KARLA – At Large/7	xx	P	P									
CALKIN, SHARON - District 3	xx	P	P									
DENT, MORRIS – District 4	xx	P	E									
GONZALEZ, VICTOR – District 5	xx	P	P									
HADERLEIN, JANE – Mayor	xx	P	P									
HAMILTON, KATHLEEN- District 6	xx	P	P									
SIEGAL, ARNOLD- District 1	xx	P	P									
WANG, WENDY – District 7	xx	P	E									

P = PRESENT
E = EXCUSED
A = ABSENT
LOA = LEAVE OF ABSENCE
SHADED = NOT APPLICABLE
XX = MEETING CANCELLED
[R] = SPECIAL MEETING RETREAT
[S] = SPECIAL MEETING
NQ = NO QUORUM, SO NO MEETING HELD
R—N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE

Library Commission Liaison Sign Up

Friends of the Pasadena Public Library 2013 Meetings

(4th Wednesday of the Month – 7pm)

Friends of the Pasadena Public Library 2013 Meetings

January	23	Wendy Wang
February	27	-
March	27	-
April	24	Renee Morgan-Hampton
May	22	Kathleen Hamilton
June	26	Morris Dent
July	24	-
August	28	Kathleen Hamilton
September	25	Kathleen Hamilton
October	23	Karla Bluestone
December	4	

2013 LIBRARY COMMISSION MEETINGS

3RD WEDNESDAY, 6PM

Date	Council District	Location	Branch Manager
January 16	3	Central – Director's Office	Martha Camacho
February 20	4	Hastings	Michael Pierce
March 20	1	La Pintoresca	Diane Walker
April 17	7	Allendale	Shauna Redmond
May 15	6	San Rafael	Christine Reeder
June 19	6	Linda Vista	Shauna Redmond
July 17	5	Villa Parke	Diane Walker
August 21	3	Central - Auditorium	Martha Camacho
September 18	4	Lamanda Park	Leonard Lane
October 16	2	Santa Catalina	Robin Reidy
November 20	7	Hill Avenue	Jean Penn
December 18	3	Central - Auditorium	Martha Camacho