



COPIES OF THIS AGENDA
ARE AVAILABLE FROM THE
NEIGHBORHOOD
INFORMATION SERVICE AT
CENTRAL AND ALL BRANCH
LIBRARIES.

AGENDA
Pasadena Public Library Commission

December 18, 2013

MEMBERS

Debbie Ayala, District 2
Karla Bluestone, At Large/District 7
Sharon Calkin, District 3
Morris Dent, District 4
Victor Gonzalez, District 5
Jane Haderlein, Mayor
Kathleen Hamilton, District 6
Arnold Siegel, District 1
Wendy Wang, District 7

STAFF

Jan Sanders, Library Director
Jennifer Addington, Deputy Director
Barbara Ayala, Management Analyst
Debra Humphrey, Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*Language translation services are available for this meeting by calling
(626) 744-4043 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando al (626) 744-4043
por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 6:00 p.m. Public comment begins at 6:15 p.m.
Items on the agenda may not be called in order listed.*

*Agendas and supporting documents are available on the Internet at
http://www.ci.pasadena.ca.us/library/about_the_library/commission/*

*Materials related to an item on this Agenda submitted to the Library Commission **after** distribution of the agenda packet are available for public inspection in the Central Library at 285 E. Walnut Street, during normal business hours.*



PASADENA PUBLIC LIBRARY COMMISSION
MEETING AGENDA
Central Library, 285 E. Walnut Street
Wednesday, December 18, 2013, 6:00PM
(626) 744-4062



- I. CALL TO ORDER/INTRODUCTIONS
Youth Services at Central Update – Angela Arzu, Youth Services Librarian
- II. COMMUNICATIONS
Letters or Articles Regarding Library Services or Events
- III. ACTION ITEM – APPROVAL OF MINUTES
Approval of Minutes for November 20, 2013 Library Commission Meeting*
- IV. COMMUNITY COMMENTS (6:15 p.m.)
- V. DIRECTOR'S REPORT
 - a. State of the Library Message
 - b. One City, One Story Update
 - c. Advocacy Report
 - d. Naming Rights of Public Projects for Citizens or Staff
- VI. NEW BUSINESS (COMMISSION INPUT)
- VII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES
 - a. Friends of the Library Report
- Fundraising Event Report
 - b. Library Branch Associates Reports
- VIII. ANNOUNCEMENTS
- IX. INFORMATION ITEMS
 - a. Circulation Statistics – November 2013*
 - b. Record of Attendance*
 - c. Commission Liaison at FOPPL Meetings*
 - d. Library Commission Meeting Dates*

X. ADJOURNMENT

*Indicates support material attached

POSTING STATEMENT:

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 12TH of December by 5:00 p.m. The agenda may also be viewed at the City's website.

<http://www.ci.pasadena.ca.us/commissions/default.asp>

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

DEBRA HUMPHREY, Recording Secretary

PASADENA PUBLIC LIBRARY COMMISSION MINUTES

Hill Avenue, 55 S. Hill Avenue

November 20, 2013 – 6PM

PRESIDING: Kathleen Hamilton

ABSENT: Debbie Ayala, Jane Haderlein

PRESENT: Karla Bluestone, Sharon Calkin, Victor Gonzalez, Morris Dent, Arnold Siegel, Wendy Wang

STAFF: Jennifer Addington, Barbara Ayala, Martha Camacho, Brigida Campos, Catherine Hany, Debra Humphrey, Jean Penn, Jan Sanders

I. CALL TO ORDER/INTRODUCTIONS

Chair Hamilton called the meeting to order at 6:00 pm.

II. REPORTS FROM COMMITTEES/REPRESENTATIVES

Friends of the Library Report – Fundraising Event

Buff Megaw reported on the Beer, Brats, and Books fundraising event held on October 19, at Central Library. Mark Jilg, owner of the Craftsman Brewing Company donated his beer and services for the evening. Robin Salazar, owner of Robin's Woodfire BBQ & Grill catered the event. The menu was BBQ'd bratwurst, sauerkraut, onions and garlic fries. Richard Hawthorne, owner of Central Grounds opened his coffee cart and served coffee throughout the evening. The Friends raised almost \$5,000. This will be an annual event. No action taken.

Branch Manager Jean Penn reported on the programs and events at Hill Avenue. She is also branch manager for the Allendale Branch as part of the branch pairing. No action taken.

III. COMMUNICATIONS

There were no articles.

IV. ACTION ITEM - APPROVAL OF MINUTES

Commissioner Dent moved, and Commissioner Bluestone seconded, to approve the minutes of October 16, 2013. The motion carried 6:0. Hamilton abstained, Ayala and Haderlein absent.

V. ACTION ITEM – APPROVAL OF MEETING CALENDAR

Chair Hamilton asked the commission to approve the meeting locations for 2014. Director Sanders noted that historically, the commission does not meet in August. However, with the school year starting earlier, she suggested canceling the July meeting instead. Chair Hamilton moved, and Commissioner Bluestone seconded, to approve the 2014 calendar as amended. The commission unanimously agreed.

Commissioner Gonzalez asked if there is another available date to meet at Villa Parke since the July 16 meeting at Villa Parke is cancelled. Director Sanders offered March 19. Commissioner Wang moved, and Commissioner Calkin seconded, to approve the amended 2014 calendar. The commission unanimously agreed.

VI. COMMUNITY COMMENT

There was no community comment.

VII. DIRECTOR'S REPORT

a. Integrated Library System (ILS) Selection Update

Director Sanders reported that of the 3 candidates who held demonstrations on October 29, 30, and 31, staff from both Glendale and Pasadena libraries unanimously chose Innovative Interfaces, Inc. They hope to have the City Council's approval by the end of the fiscal year. She added that Brigida Campos and Barbara Ayala were both instrumental in coordinating the RFP process. No action taken.

b. One City, One Story Update

Director Sanders reported that tomorrow (November 21) the Mayor will announce the book selection for the 2014 One City, One Story program. She invited the commissioners to attend. The event will be at Central Library in the Main Hall. No action taken.

c. California Library Association (CLA) Report

Commissioners Calkin, Gonzalez, and Siegel attended the CLA conference in Long Beach, CA and shared their experiences with the commission. Commissioner Siegel added that the information he received in the first session makes him think that Pasadena does things right. Commissioner Calkin commented that the legislative luncheon was good, but discouraging because there is no money for libraries and Governor Brown thinks that funding should be local. No action taken.

d. Legislative Update

Director Sanders reported that the senate bill supporting broadband for libraries is gaining traction, but currently there is no legislative action. No action taken.

VIII. NEW BUSINESS (COMMISSION INPUT)

Chair Hamilton reported that the San Rafael construction was completed on the patio and includes a high seating wall and sidewalk. The San Rafael Associates are planning a ribbon cutting in 2014.

Commissioner Siegel reported that La Pintoresca is in Vice Mayor Robinson's district. With the assistance of Field Representative Williams and Branch Manager Smith, they will start a branch association for La Pintoresca. As it is not a community to raise money, they plan to do outreach at churches and schools to increase visibility. Chair Hamilton offered to have the San Rafael Associates help them get started. No action taken.

IX. INFORMATION ITEMS

- Record of Attendance – No Action Taken
- Commission Liaison at FOPPL Meetings – Commissioner Siegel will attend the December 4 meeting.
- Library Commission Meeting Dates – Next meeting December 18, at Central library. No action taken.

ADJOURNMENT

With no further business, the Library Commission adjourned without objection at 6:45 p.m.

Kathleen Hamilton, Chair
Pasadena Public Library Commission

Debra Humphrey, Secretary
Pasadena Public Library Commission

PASADENA PUBLIC LIBRARY
CIRCULATION STATISTICS
SYSTEM MONTHLY COMPARISON

	Nov-12	Nov-13	MONTHLY % CHANGE	FISCAL Y-T-D TOTAL 2012-2013	FISCAL Y-T-D TOTAL 2013-2014	Y-T-D % CHANGE
BRANCH:						
ALLENDALE	3,302	3,222	-2.42%			
HASTINGS	14,709	15,448	5.02%			
HILL AVENUE	4,063	4,041	-0.54%			
LAMANDA PARK	5,050	4,952	-1.94%			
LA PINTORESCA	6,471	5,767	-10.88%			
LINDA VISTA	2,768	2,589	-6.47%			
SAN RAFAEL	2,408	2,999	24.54%			
SANTA CATALINA	4,507	4,561	1.20%			
VILLA PARKE	2,010	1,554	-22.69%			
TOTAL BRANCH	<u>45,288</u>	<u>45,133</u>	<u>-0.34%</u>	<u>226,086</u>	<u>236,268</u>	<u>4.50%</u>
TOTAL CENTRAL	<u>53,740</u>	<u>51,511</u>	<u>-4.15%</u>	<u>305,738</u>	<u>279,967</u>	<u>-8.43%</u>
TOTAL (TELECIRC-PAS) RENEWAL	<u>2,215</u>	<u>2,247</u>	<u>1.44%</u>	<u>10,519</u>	<u>12,743</u>	<u>21.14%</u>
TOTAL (HIP-PAS) RENEWAL	<u>18,944</u>	<u>18,658</u>	<u>-1.51%</u>	<u>101,881</u>	<u>99,504</u>	<u>-2.33%</u>
TOTAL EBOOKS (PAS)	<u>2,052</u>	<u>3,171</u>	<u>54.53%</u>	<u>11,269</u>	<u>16,212</u>	<u>43.86%</u>
MEDIA BOX (CENTRAL)	<u>3,153</u>	<u>3,255</u>	<u>3.24%</u>	<u>18,593</u>	<u>18,715</u>	<u>0.66%</u>
MEDIA BOX (HAST)	<u>734</u>	<u>1,076</u>	<u>46.59%</u>	<u>3,172</u>	<u>5,609</u>	<u>76.83%</u>
GRAND TOTAL SYSTEM	<u>126,126</u>	<u>125,051</u>	<u>-0.85%</u>	<u>677,258</u>	<u>669,018</u>	<u>-1.22%</u>

**PASADENA PUBLIC LIBRARY COMMISSION
MEETING ATTENDANCE
JULY 2013 - JUNE 2014**

NAME	7/17/13	8/21/13	9/18/13	10/16/13	11/20/13	12/18/13	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14
<i>AYALA, DEBBIE – District 2</i>	xx	E	P	P	E							
<i>BLUESTONE, KARLA – At Large/7</i>	xx	P	P	P	P							
<i>CALKIN, SHARON - District 3</i>	xx	P	P	P	P							
<i>DENT, MORRIS – District 4</i>	xx	P	E	P	P							
<i>GONZALEZ, VICTOR – District 5</i>	xx	P	P	P	P							
<i>HADERLEIN, JANE – Mayor</i>	xx	P	P	P	E							
<i>HAMILTON, KATHLEEN- District 6</i>	xx	P	P	E	P							
<i>SIEGAL, ARNOLD- District 1</i>	xx	P	P	P	P							
<i>WANG, WENDY – District 7</i>	xx	P	E	A	P							

P = PRESENT
E = EXCUSED
A = ABSENT
LOA = LEAVE OF ABSENCE
SHADED = NOT APPLICABLE
XX = MEETING CANCELLED
[R] = SPECIAL MEETING RETREAT
[S] = SPECIAL MEETING
NQ = NO QUORUM, SO NO MEETING HELD
R—N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE

Library Commission Liaison Sign Up

Friends of the Pasadena Public Library 2014 Meetings

(4th Wednesday of the Month - 7pm)

January 22

February 26

March 26

April 23

May 28

June 25

July 23

August 27

September 24

October 22

December 3

2014

LIBRARY COMMISSION MEETINGS

3RD WEDNESDAY, 6PM

Date	Council District	Location	Branch Manager
January 15	3	Central	Martha Camacho
February 19	6	Linda Vista	Robin Reidy
March 19	5	Villa Parke	Pat Smith
April 16	6	San Rafael	Leonard Lane
May 21	7	Allendale	Jean Penn
June 18	1	La Pintoresca	Pat Smith
July 16		<i>No Meeting</i>	
August 20	4	Hastings	Diane Walker
September 17	4	Lamanda Park	Leonard Lane
October 15	2	Santa Catalina	Robin Reidy
November 19	7	Hill Avenue	Jean Penn
December 17	3	Central - Auditorium	Martha Camacho