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**AGENDA**  
**Pasadena Public Library Commission**

**June 18, 2014**

**MEMBERS**

Debbie Ayala, District 2  
Karla Bluestone, At Large/District 7  
Sharon Calkin, District 3  
Morris Dent, District 4  
Victor Gonzalez, District 5  
Jane Haderlein, Mayor  
Kathleen Hamilton, District 6  
Arnold Siegel, District 1  
Wendy Wang, District 7

**STAFF**

Jan Sanders, Library Director  
Jennifer Addington, Deputy Director  
Barbara Ayala, Management Analyst  
Debra Humphrey, Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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(626) 744-4043 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando al (626) 744-4043  
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*Public meeting begins at 6:00 p.m. Public comment begins at 6:15 p.m.  
Items on the agenda may not be called in order listed.*

*Agendas and supporting documents are available on the Internet at  
[http://www.ci.pasadena.ca.us/library/about\\_the\\_library/commission/](http://www.ci.pasadena.ca.us/library/about_the_library/commission/)*

*Materials related to an item on this Agenda submitted to the Library Commission **after** distribution of the agenda packet are available for public inspection in the Central Library at 285 E. Walnut Street, during normal business hours.*



PASADENA PUBLIC LIBRARY COMMISSION  
MEETING AGENDA  
La Pintoresca Branch, 1355 North Raymond Avenue  
Wednesday, June 18, 2014, 6:00PM  
(626) 744-4062



- I. CALL TO ORDER/INTRODUCTIONS  
La Pintoresca Branch Update – Branch Manager Pat Smith
- II. COMMUNICATIONS  
Letters or Articles Regarding Library Services or Events  
Pasadena Weekly Summer Guide – Summer Reading Challenge Banner P.26 & 27\*\*
- III. ACTION ITEM – APPROVAL OF MINUTES  
Approval of Minutes for May 21, 2014 Library Commission Meeting\*
- IV. COMMUNITY COMMENTS (6:15 p.m.)
- V. ACTION ITEM – ELECTION OF OFFICERS
- VI. NEW BUSINESS (COMMISSION INPUT)
- VII. DIRECTOR’S REPORT
  - a. Update on Status of Integrated Library System (ILS) Project
  - b. Report on City Budget Hearing of June 16
  - c. California Legislative Report
  - d. Report on Meeting with New State Librarian, Greg Lucas
  - e. One City, One Story Planning Report
- VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES
  - a. Friends of the Library Report
  - b. Library Branch Associates Reports
- IX. ANNOUNCEMENTS
  - a. With no other Library Commissioners expressing availability to be on the OCOS Selection Committee, Commissioner Calkin has offered to serve a second year.
  - b. Summer Reading Challenge Sign Up and Track Your Reading Activities Online
  - c. Happy Birthday Pasadena!! Sunday, June 22, 1-4PM, Pasadena Museum of History
- X. INFORMATION ITEMS
  - a. Circulation Statistics – May 2014
  - b. Record of Attendance\*
  - c. Commission Liaison at FOPPL Meetings\*
  - d. Library Commission Meeting Dates\*

XI. ADJOURNMENT

\*Indicates support material attached

POSTING STATEMENT:

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 12<sup>th</sup> of June by 5:00 p.m. The agenda may also be viewed at the City’s website.

<http://www.ci.pasadena.ca.us/commissions/default.asp>

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

  
DEBRA HUMPHREY, Recording Secretary

**PASADENA PUBLIC LIBRARY COMMISSION MINUTES**  
**Allendale Branch – 1130 S. Marengo Avenue**  
**May 21, 2014 – 6PM**

**PRESIDING:** Kathleen Hamilton

**ABSENT:**

**PRESENT:** Debbie Ayala, Karla Bluestone, Sharon Calkin, Victor Gonzalez, Jane Haderlein, Arnie Siegel, Wendy Wang

**STAFF:** Jennifer Addington, Angela Arzu, Barbara Ayala, Brigida Campos, Catherine Hany, Debra Humphrey, Jean Penn, Christine Reeder, Jan Sanders

**I. CALL TO ORDER/INTRODUCTIONS**

Chair Hamilton called the meeting to order at 6:00 pm.

Allendale Update – Branch Manager Jean Penn

Jean gave a brief overview of activities and events at San Rafael Branch. She is the branch manager for Allendale and Lamanda Park Branches. Staff at Allendale consists of Librarian Veronica Fuentes, Technical Specialist Ruzanna Margaryan, Staff Assistant III Terry Cannon, and Pages Joy Shulman and Clarissa Sacks. Some upcoming programs include “Collectors in Conversation: David Boule” and “When the San Gabriel Valley was California’s Wine Country” with food historian Charles Perry. No action taken.

**II. COMMUNICATIONS**

No Letters or Articles Regarding Library Services or Events.

**III. ACTION ITEM - APPROVAL OF MINUTES**

Commissioner Bluestone moved, and Commissioner Gonzalez seconded, to approve the minutes of April 16, 2014. The motion carried 8:0.

**IV. COMMUNITY COMMENT**

There was no community comment. No action taken.

**V. LIBRARY REPORTS**

Report on Summer Reading Challenge – Angela Arzu (Children and Teens), Christine Reeder (Adults)

Librarian Reeder reported to the commission that this year’s program now invites adults to participate. She encouraged the commissioners to register online and track their reading activities at <http://pasadenasr.evanced.info/>. Participants will earn one entry into a weekly drawing for each reading activity they log. Librarian Arzu reported that this year's theme is PAWS TO READ! The official start date is on June 7. No action taken.

**VI. DIRECTOR’S REPORT**

- a. Review of National Library Legislative Day (NLLD)  
Director Sanders reported on her visit to Washington D.C. for National Library Legislative Day.
- b. Update on Status of Integrated Library System (ILS) Project  
Director Sanders gave an update on the ILS contract. Glendale Public Library has reviewed it and it is now with our City Attorney.
- c. Report on City Budget Hearing of May 19  
Director Sanders gave an overview of the Library’s budget as presented to the City Council on May 19.
- d. Update on Staff Development Day of May 8.

- Director Sanders reported on the library's Staff Development Day. Joan Tremblay and Ed McLoughlin were the presenters for the communications workshop.
- e. Report on Library's Participation in LitFest 2014.  
Director Sanders reported on the LitFest event on Saturday May 17. She was a moderator for one of the programs at the Playhouse District.
  - f. Update on Lead the Change, a Workshop on May 15 Sponsored by Library Journal.  
Director Sanders reported on Library Journal's workshop at Central Library. Four Pasadena librarians attended the workshop. No action taken.

## **VII. NEW BUSINESS (COMMISSION INPUT)**

Commissioner Siegel inquired about the seismic retrofitting at La Pintoresca Branch. Management Analyst Ayala responded that the work is expected to start at the end of June. We don't know the nature of the work, and if the branch will have to close during this time. No action taken.

## **VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES**

- a. Friends of the Library Report
- b. Library Branch Associates Report  
Commissioner Siegel reported that he drafted a letter for District 1 community to participate in the library associates. When he gets feedback from Branch Manager Smith, he will have it distributed.  
Chair Hamilton reported that on Saturday, May 17 San Rafael Associates hosted a ribbon cutting and reception to celebrate the successful completion of the patio. No action taken.

## **IX. ANNOUNCEMENTS**

Commissioner Gonzalez reported that he attended the Léeme un Cuento Celebra el Día del Niño

- Celebrate the Day of the Child Wednesday, Apr. 30, 2014, 3:30 pm. It was a successful event.

## **X. INFORMATION ITEMS**

- a. Circulation Statistics – May 2014
- b. Record of Attendance
- c. Commission Liaison at FOPPL Meetings – Commissioner Calkin will attend the Friends meeting on May 28 meeting.
- d. Library Commission Meeting Dates – Next meeting June 18, at La Pintoresca Branch.

## **ADJOURNMENT**

With no further business, the Library Commission adjourned without objection at 6:55 p.m.

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Kathleen Hamilton, Chair  
Pasadena Public Library Commission

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Debra Humphrey, Secretary  
Pasadena Public Library Commission

# PASADENA NOW



Bilingual Spanish speakers will enjoy an hour of stories, music and crafts during “Léeme un Cuento” or “Read Me a Story” at the Pasadena Library-La Pintoresca Branch every Wednesday, 4:00-5:00 p.m.

The participants will listen to the reading of Spanish-language books and Spanish songs, and watch a short DVD in Spanish. The program will end with a craft-making activity.

“It’s great to have fellowship with our community in Spanish,” said one of the parents who had attended the event. “And to expose the kids to various new books and traditional songs.”

The program will be led by library staff member Lupita, an animated reader who the library said the participants enjoy listening to.

“This program has taught my child how to work in a group, how to count, color, pay attention... and she loves the books,” another parent said.

Most of the previous participants are native Spanish-speakers, bilingual, or have children who are attending dual language schools. The parents who do not speak English may also come to participate in a literacy program with their children.

“I am bilingual and recognize the great benefits I have being bilingual. I want my children to have the same opportunities,” one of the parents said. “Children learn a lot through song and books, and I had no access to these prior to this program.”

One of the event organizers said literacy begins at an early age, and that when a family embraces literacy, children are more likely to do better academically. Reading to a child in the primary language spoken at home also benefits the child’s critical thinking skills.

The program is supported in part by the US Institute of Museum and Library Services. The funding is administered by the California State Librarian.

Admission is free of charge and is open to the public, including non-Spanish speakers.

Pasadena Library-La Pintoresca Branch is located at 1355 North Raymond Ave. Call (626) 744-7268 or visit <http://www.cityofpasadena.net/library> for more information.

PASADENA PUBLIC LIBRARY  
Commission Meeting – June 18, 2014

CIRCULATION STATISTICS SYSTEM MONTHLY COMPARISON

May-14

	May-13	May-14	MONTHLY % CHANGE	FISCAL Y-T-D TOTAL 2012-2013	FISCAL Y-T-D TOTAL 2013-2014	Y-T-D % CHANGE
BRANCH:						
ALLENDALE	3,330	3,095	-7.06%			
HASTINGS	14,032	14,254	1.58%			
HILL AVENUE	3,797	3,562	-6.19%			
LAMANDA PARK	4,264	4,407	3.35%			
LA PINTORESCA	4,591	4,906	6.86%			
LINDA VISTA	2,865	2,292	-20.00%			
SAN RAFAEL	2,702	2,782	2.96%			
SANTA CATALINA	4,292	4,306	0.33%			
VILLA PARKE	1,443	1,255	-13.03%			
TOTAL BRANCH	<u>41,316</u>	<u>40,859</u>	<u>-1.11%</u>	<u>499,169</u>	<u>503,436</u>	<u>0.85%</u>
TOTAL CENTRAL	<u>52,107</u>	<u>47,942</u>	<u>-7.99%</u>	<u>638,305</u>	<u>580,583</u>	<u>-9.04%</u>
TOTAL (TELECIRC-PAS) RENEWAL	<u>2,183</u>	<u>2,028</u>	<u>-7.10%</u>	<u>23,738</u>	<u>26,698</u>	<u>12.47%</u>
TOTAL (HIP-PAS) RENEWAL	<u>18,800</u>	<u>18,054</u>	<u>-3.97%</u>	<u>217,947</u>	<u>209,519</u>	<u>-3.87%</u>
TOTAL EBOOKS (PAS)	<u>2,524</u>	<u>3,842</u>	<u>52.22%</u>	<u>12,139</u>	<u>37,430</u>	<u>208.35%</u>
MEDIA BOX (CENTRAL)	<u>3,924</u>	<u>2,764</u>	<u>-29.56%</u>	<u>18,087</u>	<u>34,703</u>	<u>91.87%</u>
MEDIA BOX (HAST)	<u>1,046</u>	<u>556</u>	<u>-46.85%</u>	<u>5,360</u>	<u>9,464</u>	<u>76.57%</u>
<b>GRAND TOTAL SYSTEM</b>	<b><u>121,900</u></b>	<b><u>116,045</u></b>	<b><u>-4.80%</u></b>	<b><u>1,414,745</u></b>	<b><u>1,401,833</u></b>	<b><u>-0.91%</u></b>

**PASADENA PUBLIC LIBRARY COMMISSION  
MEETING ATTENDANCE  
JULY 2013 - JUNE 2014**

NAME	7/17/13	8/21/13	9/18/13	10/16/13	11/20/13	12/18/13	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14
AYALA, DEBBIE – District 2	xx	E	P	P	E	P	P	P	P	P	P	
BLUESTONE, KARLA – At Large/7	xx	P	P	P	P	P	P	P	P	P	P	
CALKIN, SHARON - District 3	xx	P	P	P	P	E	P	P	P	P	P	
DENT, MORRIS – District 4	xx	P	E	P	P	P	P	E	E	E	P	
GONZALEZ, VICTOR – District 5	xx	P	P	P	P	P	P	E	P	P	P	
HADERLEIN, JANE – Mayor	xx	P	P	P	E	P	P	P	E	P	P	
HAMILTON, KATHLEEN- District 6	xx	P	P	E	P	P	P	P	P	P	P	
SIEGEL, ARNOLD- District 1	xx	P	P	P	P	P	P	E	P	P	P	
WANG, WENDY – District 7	xx	P	E	A	P	P	P	P	E	P	P	

**P = PRESENT**  
**E = EXCUSED**  
**A = ABSENT**  
**LOA = LEAVE OF ABSENCE**  
**SHADED = NOT APPLICABLE**  
**XX = MEETING CANCELLED**  
**[R] = SPECIAL MEETING RETREAT**  
**[S] = SPECIAL MEETING**  
**NQ = NO QUORUM, SO NO MEETING HELD**  
**R—N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE**

## Library Commission Liaison Sign Up

### Friends of the Pasadena Public Library 2014 Meetings

(4<sup>th</sup> Wednesday of the Month - 7pm)

January	22	Kathleen Hamilton
February	26	Wendy Wang
March	26	Kathleen Hamilton
April	23	Sharon Calkin
May	28	Sharon Calkin
June	25	
July	23	
August	27	
September	24	
October	22	
December	3	



# 2014

## LIBRARY COMMISSION MEETINGS

3<sup>RD</sup> WEDNESDAY, 6PM

<b>Date</b>	<b>Council District</b>	<b>Location</b>	<b>Branch Manager</b>
January 15	3	Central	Martha Camacho
February 19	6	Linda Vista	Robin Reidy
March 19	5	Villa Parke	Pat Smith
April 16	6	San Rafael	Leonard Lane
May 21	7	Allendale	Jean Penn
June 18	1	La Pintoresca	Pat Smith
July 16		<i>No Meeting</i>	
August 20	4	Hastings	Diane Walker
September 17	4	Lamanda Park	Leonard Lane
October 15	2	Santa Catalina	Robin Reidy
November 19	7	Hill Avenue	Jean Penn
December 17	3	Central - Auditorium	Martha Camacho