AGENDA
Pasadena Public Library Commission
April 20, 2016

MEMBERS
Andrea Abrams, Mayor
Debbie Ayala, District 2
Karla Bluestone, At Large/District 7
Sharon Calkin, District 3
Morris Dent, District 4
Victor Gonzalez, District 5
Janice Segall, District 6
Arnold Siegel, District 1
Wendy Wang, District 7

STAFF
Jan Sanders, Library Director
Jennifer Addington, Deputy Director
Barbara Ayala, Management Analyst

MISSION STATEMENT
The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

Language translation services are available for this meeting by calling (626) 744-4043 at least 24 hours in advance.
Habrá servicio de interpretación disponible para estas juntas llamando al (626) 744-4043 por lo menos con 24 horas de anticipación.

Public meeting begins at 6:00 p.m. Public comment begins at 6:15 p.m. Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at http://www.ci.pasadena.ca.us/library/about_the_library/commission/

Materials related to an item on this Agenda submitted to the Library Commission after distribution of the agenda packet are available for public inspection in the Central Library at 285 E. Walnut Street, during normal business hours.
I. CALL TO ORDER/INTRODUCTIONS

II. COMMUNICATIONS
   Letter or Articles Regarding Library Services and Events

III. ACTION ITEMS
   a. Approval of Minutes for March 16, 2016 Library Commission Meeting*
   b. Location for May Meeting will be at the La Pintoresca branch

IV. COMMUNITY COMMENTS (6:15 p.m.)

V. DIRECTOR'S REPORT
   a. The Bridging Cultures Bookshelf: Muslim Journeys – Christine Reeder
   b. One City, One Story Wrap-Up
   c. Budget Update
   d. Legislative Review
   e. Introduction of 2 New Staff Members
   f. PLA Review
      1. Jennifer Addington
      2. Rosa Cesaretti
      3. Tara Smith
      4. Deb Takahashi

VI. REPORT(S) FROM COMMITTEES/REPRESENTATIVES
   a. Friends of the Library Report and Treasurer's Report
   b. Library Branch Associates Reports

VII. ANNOUNCEMENTS
   a. No Announcements

VIII. INFORMATION ITEMS
   b. Record of Attendance*
   c. Commission Liaison at FOPPL Meetings *
   d. Next Library Commission Date – May 18, 2016
   e. Library Commission Meeting Dates and Locations*

IX. ADJOURNMENT

*Indicates support material attached

POSTING STATEMENT:
I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 14th of April by 5:00 p.m. The agenda may also be viewed at the City's website: http://www.ci.pasadena.ca.us/commissions/default.asp. In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

MELISSA PEREZ, Recording Secretary
PASADENA PUBLIC LIBRARY COMMISSION MEETING MINUTES  
Hastings Library Branch ~ 3325 E. Orange Grove Blvd.  
Wednesday, March 16, 2016 – 6:00 PM

PRESIDING: Morris Dent  
PRESENT: Andrea Abrams, Debbie Ayala,  
Sharon Calkin, Victor Gonzalez, Janice Segall  
and Arnold Siegel  
ABSENT: Karla Bluestone and Wendy Wang  
STAFF: Jennifer Addington, Barbara Ayala,  
Catherine Hany, Melissa Perez and Jan  
Sanders

I. CALL TO ORDER/INTRODUCTIONS
Chair Dent called the meeting to order at 6:02 p.m.

Hastings Branch Update – Senior Librarian Diane Walker
Senior Librarian Walker updated the Commission on new events and programs at Hastings. She indicated that Hastings is unique in that it is the only branch that does not have a pairing due to its high volume of circulation and patrons. The average patron of Hastings is “urban chic”: an avid reader, neighborhood walker and more mature patron. She highlighted the butterfly garden, which recently received new plants and a new irrigation system. The Hill Gardening Club will come on April 8th to look at the garden. Other distinctive characteristics are the Home School book collection and school outreach.

II. COMMUNICATIONS
a. Staff member Melissa Perez presented 12 articles relating to the One City, One Story events, Barks and Books event and other programs at the library branches.

III. ACTION ITEM
1. Approval of minutes for February 17, 2016 Library Commission Meeting. With no objections, Chair Dent approved the Minutes. The motion unanimously passed 7:0; Bluestone and Wang absent.

IV. COMMUNITY COMMENT
There was no public comment presented to the Commission.

V. DIRECTOR’S REPORT
a. Director Sanders updated the Commission on the March One City, One Story events. She highlighted the Lionel train display, the children’s book author Eve Bunting’s reading and the student writing contest.

b. Director Sanders updated the Commission on Staff Appreciation Day. The keynote speaker will be Don Levy, an entertainment and digital executive that previously worked for Sony pictures. Director Sanders asked if any of the Commissioners would like to volunteer to help serve lunch at Staff Day.

c. Director Sanders reported on the Summer Program Fair on April 23, 2016 from 10:00 a.m. – 2:00 p.m. at Victory Park. The purpose of the Fair is to publicize the City’s summer activities and camps available to Pasadena residents, employees and their children.

d. Director Sanders spoke about attending the Day in the District’s meeting with Chris Holden and Judy Chu. Congresswomen Chu was interested in Veteran services and ways she can help librarians and new Americans.
e. Director Sanders announced that the Pasadena Garden Club will be holding their Centennial Flower Show at the library on April 23rd. This event will host various flower growers whom compete and display their arrangements. For partial payment, the Garden Club will be re-planting on the South side of the library.

f. Director Sanders asked the Commission to brainstorm ideas for the library’s 3 year plan. Some ideas were:

- Reinstating evening hours at library branches
- Curating available online courses (LibGuides)
- Increase non-English user collection
- Create more classes at the library (MOOC’s, college prep courses, Khan academy and online testing for children)
- Create partnerships with different organizations (Caltech, JPL, STEAM18, PCC, Fuller Library, CalTech Library, Shriner’s Children’s Hospital, future Kaiser medical school)
- Research “hot spots” and their circulation
- More social media presence (do more ahead of branch events, create events for all meetings and programs, capture moments and highlight events more)
- Late night events for adults and kids that provide babysitting during programs (trivia nights, scavenger hunts, adult murder mystery)
- Purchase self-publishing machines and host self-publishing events

VI. REPORT(S) FROM COMMITTEES / REPRESENTATIVES

a. Friends of the Library Report

   Commissioner Segall attended the Friends February 24th meeting and reported that the Friends are in the process of coordinating their Beer, Brats and Books event on May 7th that will take place in the Central library’s Grand hall.

b. Library Branch Associates Reports

   Commissioner Dent reported that he attended the Hastings branch Associates Group. Commissioner Siegel updated the Commission on the La Pintoresca branch Associates Group’s successful Open House on March 5th. There was a good turnout and the children enjoyed the new toys, games and storytime. Commissioners Abrams, Calkin and Siegel planned to meet before April’s Library Commission meeting to discuss a possible Allendale Associates Group.

VII. ANNOUNCEMENTS

   There were no announcements

VIII. INFORMATION ITEMS


b. Record of Attendance

c. Commission Liaison at FOPPL Meetings – Commissioner Dent will attend the March 23, 2016 meeting, Commissioner Wang will attend the April meeting, Debbie Ayala will attend the May meeting and Andrea Abrams will attend the June meeting.
d. Library Commission Meeting Dates – Next meeting on April 20, 2016 to be held at the Allendale branch.

ADJOURNMENT

There being no further business to come before the commission, the meeting was adjourned at 7:13 p.m.

Morris Dent, Chair
Pasadena Public Library Commission

Melissa G. Perez, Secretary
Pasadena Public Library Commission
## CIRCULATION ACTIVITY by LOCATION (Mar 2016)

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*P = PRESENT
E = EXCUSED
A = ABSENT
LOA = LEAVE OF ABSENCE
SHaded = NOT APPLICABLE
XX = MEETING CANCELLED
[R] = SPECIAL MEETING RETREAT
[S] = SPECIAL MEETING
NQ = NO QUORUM, SO NO MEETING HELD
R—N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE*
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# 2016

**LIBRARY COMMISSION MEETINGS**

**3rd Wednesday, 6PM**

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